

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Thursday 29th August 2024

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 3rd September 2024 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

56. Apologies.

To receive and accept Apologies for Absence.

57. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

58. Minutes.

(i) To confirm the Minutes of the Meeting held on 2nd July 2024 and 6th August 2024.

59. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

60. Policing

60.1 Neighbourhood Policing Team – Any Issues and Concerns.

61. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

62. Committees.

To note the following draft minutes.

- (i) Planning & Finance 20th August 2024.
- (ii) Environment 16th July 2024
- (iii) H.R 20th August 2024.
- (iv) Consultation 20th August 2024.
- (v) Leisure Facilities 20th August 2024.

63. Clerk's Report.

To receive written report.

64. Finance and Risk.

- 64.1 To approve payments made within Clerks delegated powers. 7/8/24-3/9/24
- 64.2 To approve accounts for payment to be made on 3rd September 2024
- 64.3 To approve accounts for Payment made for the period. 7/8/24-3/9/24
- 64.4 To note the budget report as at 27th August 2024
- 64.5 To note the bank reconciliation as 31st July 2024.
- 64.6 To consider proposal from Ethos for replacement printer Parish Office.
- 64.7 To consider quotes for priority 1 tree works as identified in tree survey.
- 64.8 To review resolution 155.7 of 6th February 2024 moss Mill Way cemetery.
and agree actions.
- 64.9 To consider report on Assistant to Clerk play inspection training and need for introduction
of 6th month operational inspection.
- 64.10 Insurance:
 - (i) To consider quotes for the renewal of the fleet motor policy due on 9th September 2024.
 - (ii) To consider Cyber package.
 - (iii) To note renewal of Parish Council general insurance policy.

65. Community Engagement.

- 65.1 To consider providing an event for VE Day 80– May 2025/ Email from Bluntisham PC
- 65.2 To consider quotes for Christmas tree 2024.
- 65.3 To receive a report on Parish Council surgery held 8th August 2024 and agree any actions.
- 65.4 To consider improving “no dogs” signs around playing field due to increase occurrences of dogs being walked on the field.
- 65.5 To receive an update on boat mooring Holywell Front.

66. Village Hall.

- 66.1 To approve the recommendations of the working party appointed to review executive summary as provided by VHT and considered by full Council 2nd July 2024.

67. Policy.

- 67.1 To review and approve the following policies:

- (i) Memorial safety.

- 67.2 To approve biodiversity policy for adoption.

68. St John the Baptist Churchyard.

To review the report from Parish Council representatives following meeting with PCC 8th July 2024 and agree next actions.

69. Correspondence.

To receive correspondence and agree **any actions:**

- (i) To note the update from CCC: Electric vehicle charging infrastructure project.
- (ii) To consider email from resident regarding Bluntisham Road development-public open space.
- (iii) To note the email and newsletter from Gt Ouse Valley Trust – August 2024.
- (iv) To consider request for the planting of a memorial tree. Overcote Lane playing fields.
- (v) To note letters advising of reduction in interest rates: The Cambridge building society and Co-Operative bank.
- (vi) To note letter of thanks from Holywell Church of England Primary school re grass cutting.
- (vii) To note the minutes of Needingworth village hall trust 23rd June 2024.
- (viii) To review valuation reports Holywell Spinney, Engineers Wood prior to submission to Cambridgeshire County Council.

70. Items to report (for information only and not for resolution.