

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane,

Needingworth, St Ives. PE27 4TU.

Thursday 30th May 2024

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 4th June 2024 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

20. Apologies.

To receive and accept Apologies for Absence.

21. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

22. Minutes.

(i) To confirm the Minutes of the Meeting held on 7th May 2024

23. Public Forum.

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

24. Policing

24.1 Neighbourhood Policing Team – Any Issues and Concerns.

25. District and County Councillor Reports.

To receive verbal reports from district and county councillors.

26. Committees.

To note the following draft minutes.

(i) Environment 21st May 2024

(ii) Planning & Finance 21st May 2024

27. Clerk's Report.

To receive written report.

28. Finance and Risk.

28.1 To approve accounts for payment to be made on Thursday 6th June 2024.

28.2. To approve accounts for Payment made for the period 1st April – 7th May 2024 and 8th May 2024.-4th June 2024

28.3 To note the budget report as at 29th May 2024

28.4 To note the bank reconciliation as 30th April 2024

28.5 To approve the internal audit for year ending 31st March 2024 and agree any actions.

28.6 To approve valuation of Falklands Walk/Engineers wood by R Baker.

28.7 To approve transfer £50 from Garden Plot Deposit Account to Current Account for Plot 4 deposit – contra entry 24/5/24

29. Planning.

29.1 To consider the following applications that have been Received:

(i) Application ref: 24/00518/FUL

Redevelopment of existing clubhouse including infill of the mezzanine floor, addition of balcony and erection of pre-fabricated glazed structure

- (ii) Application ref: 24/00815/FUL: Creation of charging zone, erection of EV chargers, erection of canopy, sub-station enclosure, LV panel, meter cabinet and associated works.
W M Morrison Supermarket Needingworth Road St Ives

30. Community Engagement.

- 30.1 To consider the correspondence regarding the proposal for a defibrillator at Turnpike Close Needingworth and agree actions.
- 30.2 To receive a report on the meeting with Fisher German/AWA Wednesday 22nd May 2024.
- 30.3 To approve the mowing of Holywell School playing field by Parish Council groundsman half term holiday week.
- 30.4 To receive verbal update on final plans for D-Day 80 commemoration event.
- 31.5 To approve the purchase of a second lifebelt for installation Holywell Front.
- 31.6 To note CCC Highways agreement to Christmas Tree 2024 being located on Pound Hill.
- 31.7 To approve the loan of Millfield's tables to Gardening club for annual show 15th June 2024.

31. Policy.

To review and approve the following documents: -

- (i) Financial regulations

32. End of Year Accounts

- 32.1 To approve accounts for the Year ending 31st March 2024.
- 32.2 To complete and approve Annual Governance Statement for year ending 31st March 2024.
- 32.3 To approve Statement of Accounts on Annual Return for year ending 31st March 2024.
- 32.4 To approve text for Annual Return.
- 32.5 To note that the notice of public rights has been completed for issue 16th May 2024.

33. Cemetery

- (i) To consider the purchase of plot 562 by family relative.

34. Village Hall.

- 34.1 To note the minutes of the Needingworth Village Hall Management Committee 17th April 2024.
- 34.2 To note letter of response relating to Martyn's Law.

35. Correspondence.

To receive correspondence and agree any actions:

- (i) To note the email of introduction from Brice Aggregates.
- (ii) To note the Briefing for proposed reservoir in the Fens - 30 May 2024.
- (iii) To note the email regarding The Co-operative Bank and Coventry Building Society.
- (iv) To consider the letter from Meridian Benefice PCC dated 27th May 2024 and agree actions.
- (v) To consider request from Holywell resident for the creation of access across Common Land, Holywell Front.
- (vi) To note letter from Needingworth village hall trust regarding Bleed Box.

36. Items to report (for information only and not for resolution.