

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane,

Needingworth, St Ives. PE27 4TU.

Tuesday 26th March 2024

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 2nd April 2024 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

178. Apologies.

To receive and accept Apologies for Absence.

179. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

180. Minutes.

(ii) To approve the Minutes of the Meeting held on 5th March 2024.

181. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

182. District and County Councillor Reports

To receive verbal reports from district and county councillors.

183. Policing

183.1 Neighbourhood Policing Team – Any Issues and Concerns.

184. Committes.

To note the following draft minutes

- (i) Planning & Finance 19th March 2024
- (ii) Environment 19th March 2024

185. Clerk's Report

To receive written report.

186. Finance and Risk

186.1 To approve accounts for payment to be made on 4th April 2024.

186.2 To approve accounts for Payment made for the period 5th March 2024- 2nd April 2024

186.3 To note the budget report as at 25th March 2024

186.4 To note the bank reconciliation as at 21st March 2024

186.5 To review the asset register for financial year ending 31st March 2024.

186.6 To review the Risk Assessment for 2024/25.

186.7 To note maturity of fixed term bond Cambridge & Counties bank and agree actions.

186.8 To note prices increase with effect from 1st April for waste collection – Thalia.

186.9 To approve renewal of CAPALC membership 1st April 2024-31st March 2025

186.10 To approve renewal of Brightpay software licence for 2024/25

186.11 To receive a report on Holy Well: steps and maintenance of St John the Baptist Churchyard and agree actions.

186.12 To approve transfer of £10,000 from the public sector reserve to current account.

187. Community engagement.

- (i) To note minutes of working party D-Day 80 28th February 2024
- (ii) To consider impact of Martyn's Law and review event forms.
- (iii) To consider arrangements for Christmas tree 2024.
- (iv) To receive a verbal update on installation of new vicar 17th March 2024.

188. Policy.

- (i) To review and approve the following policies:
 - a) Health & Safety Policy.
 - b) Grievance Procedure.
 - c) Dispensations procedure guide.
 - d) Disciplinary Procedure
 - e) Death of a senior statesman protocol
 - f) DBS retention & disposal of certificates and information
 - g) Child protection policy.

189. Environment.

- 189.1 To consider repairs to Fire hooks Needingworth High Street.
- 189.2 To consider replacement noticeboard(s) – bus stop High Street Needingworth
- 189.3 To receive an update on Village Hall car park project.

190. To consider enquiring about Tuk Tuk for sale by Soham community association.

191. Correspondence

To receive correspondence and agree any actions: -

- (i) To consider email from Gigaclear requesting promotional space.

192. Items to report (for information only and not for resolution)