

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane,

Needingworth, St Ives. PE27 4TU.

Thursday 29th February 2024

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 5th March 2024 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

Observation of a minute's silence in memory of Mrs L Macrae (Councillor 2015-2022)

162. Apologies.

To receive and accept Apologies for Absence.

163. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

164. Minutes.

- (ii) To approve the Minutes of the Meeting held on 6th February 2024. Including confidential items 147 & 148

165. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

166. District and County Councillor Reports

To receive verbal reports from district and county councillors.

167. Policing

167.1 Neighbourhood Policing Team – Any Issues and Concerns.

168. Committes.

To note the following draft minutes

- (i) Planning & Finance 20th February 2024
- (ii) Leisure Facilities 20th February 2024
- (iii) Non confidential HR 20th February 2024.

169. Clerk's Report

To receive written report.

170. Finance and Risk

- 170.1 To approve accounts for payment to be made on 7th March 2024.
- 170.2 To approve accounts for Payment made for the period 7th February 2024-5th March 2024
- 170.3 To note the budget report as at 26th February 2024
- 170.4 To note the bank reconciliation as at 8th February 2024
- 170.5 To consider quotes for supply and fix of 3 pairs of non-concussive taps Ladies changing room Millfield's.
- 170.6 To note the placing of Millfield's electricity contract with Scottish power on a 12month term.
- 170.7 To approve refund of £50 deposit allotment plot 14B
- 170.8 To approve hire of skip for Millfield's – groundsmen having site clear up.

170.9 To approve the purchase of a replacement laptop for the Assistant to the Parish Clerk.

171. Planning.

171.1 To note the following applications that have been **Approved:**

- (i) Application ref: 23/02477/HHFUL Extension above existing single storey element
32 Church Street Needingworth St Ives PE27 4TB
- (i) Application ref: 23/00635/FUL Erect two padel courts
St Ives (Hunts) Golf Club Needingworth Road Needingworth St Ives PE27 4AD

172. Community engagement.

- (i) To note comments from Councillor surgery 8th February 2024.
- (ii) To consider arranging school activity week with HDC.
- (ii) To receive a verbal update on the working party meeting with the Parochial Church Council held on 29th February 2024.
- (iii) To receive a verbal update on plans for commemoration of D-Day 80 6th June 2024.

173. Policy.

- (i) To review and approve the following policies:
 - a) Investment policy
 - b) Grant aid awards policy
 - c) Lone working policy.
 - d) Management of records policy
 - e) Information and data protection policy
 - f) Management of transferable data.
 - g) Dignity at work policy.
 - h) Equal opportunities policy.

174. Environment

- 174.1 To consider application for green bin subscription for Mill Way cemetery.
- 174.2 To note the GOVT AGM Saturday 20th April at Offord Village Hall

175. Village Hall.

- 175.1 To consider the role of Village Hall Trustees in communications regarding Village Hall matters during PC meetings.
- 175.2 To elect a Parish Council representative to the Village Hall.

176. Correspondence

To receive correspondence and **agree any actions:** -

- (i) To consider letter from Needingworth village hall and the need to review the lease/constitution.
- (ii) To consider request for a defibrillator Turnpike Close Needingworth.
- (iii) To note BT price increase from 1st April 2024.
- (iv) To note email from HDC relating to Indian Bean Tree Back Lane Holywell

177. Items to report (for information only and not for resolution)