

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane,

Needingworth, St Ives. PE27 4TU.

Thursday 1st February 2024

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 6th February 2024 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

145. Apologies.

To receive and accept Apologies for Absence.

146. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

147. To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.

148. To allow Councillors to read the confidential HR minutes dated 16th January 2024.

149. Minutes.

- (i) To approve addition of footnote to January 2nd minutes as per resolution of HR Committee 16th January 2024
- (ii) To confirm the Minutes of the Meeting held on 2nd January 2024.

150. Public Forum

To allow any member of the public to address the council on matters on the agenda.
Time Allowed 10 minutes.

151. District and County Councillor Reports

To receive verbal reports from district and county councillors.

152. Policing

152.1 Neighbourhood Policing Team – Any Issues and Concerns.

153. Committes.

To note the following draft minutes

- (i) Planning & Finance 16th January 2024
- (ii) Environment 16th January 2024
- (iii) HR 16th January 2024.

154. Clerk's Report

To receive written report.

155. Finance and Risk

- 155.1 To approve accounts for payment to be made on 8th February 2024.
- 155.2 To approve accounts for Payment made for the period 3rd January 2024.- 6th February 2024
- 155.3 To note the budget report as at 24th January 2024

- 155.4 To note the bank reconciliation as at 31st December 2023.
- 155.5 To approve new signatory for Cambridge & Counties bank.
- 155.6 To ratify the resolutions of HR Committee 16th January items 125 (i) & (ii)
- 155.7 To consider quotes for the removal of moss from road Mill Way cemetery.

156. Planning.

- 156.1 To consider the following applications that have been **Received**
- (i) Application ref:24/00061/HHFUL Proposed side extension plus garage conversion.
31 Overcote Lane Needingworth St Ives.
 - (ii) Application ref: 24/00076/TRCA T 1 - Indian Bean Tree - Fell to ground level.
Old Inn House Back Lane Holywell St Ives PE27 4TQ

157. Community engagement.

- (i) To consider the removal of the village of year sign 2001
- (ii) To note the response from the PCC regarding works to the Holy well and steps St John's Churchyard and agree actions.
- (iii) To approve work of yarn bombers and agree where and how it is acceptable to display work prior to a meeting with the group.
- (iv) To consider 20mph funding 2024/25 applications.
- (v) To approve specification for works to Overcote Lane car park prior to seeking quotes.
- (vi) To receive a report on the D-Day 80 working party meeting 23rd January 2024
- (vii) To consider request for a sport open day Overcote Lane playing field.
- (viii) To approve location for planting of trees approved at Environment 16th January 2024 item 38
- (ix) To approve request form Needingworth United football club to replace.
sponsorship/advertisement boards around pitch at Millfield's.

158. Policy.

- (i) To note signing of civility & respect pledge by the Chairman
- (ii) To review and approve the following policies:
 - a) Public speaking at council and committee meetings
 - b) Portable appliance inspection and test policy.
 - c) Paper light
 - d) Memorial safety policy

159. Environment

- 159.1 To consider proposal for planting of Bluebells Holywell Spinney/Engineers wood.

160. Correspondence

To receive correspondence and **agree any actions**: -

- (i) To note letter from Co-Op bank advising of change of accounts from public sector reserve to select instant access.
- (ii) To note letter of thanks from Eltisley Parish Council dated 11th January 2024.
- (iii) To note email from resident regarding overgrown footpaths around the Parish.
- (iv) To approve request from Hunts Ramblers to use Overcote Lane car park

161. Items to report (for information only and not for resolution)