

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL
Needingworth Village Hall, Overcote Lane,
Needingworth, St Ives. PE27 4TU.

Thursday 21st December 2023

To all members of the Council, you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held at Millfield's on Tuesday 2nd January 2024 at 7.00pm for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

JBowd

J A Bowd Clerk to the Council

131. Apologies.

To receive and accept Apologies for Absence.

132. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

133. Minutes.

(i) To confirm the Minutes of the Meeting held on 5th December 2023.

134. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes.

135. District and County Councillor Reports

To receive verbal reports from district and county councillors.

136. Policing

136.1 Neighbourhood Policing Team – Any Issues and Concerns.

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137. Clerk's Report

To receive written report.

138. Finance and Risk

138.1 To approve accounts for payment to be made on 4th January 2024.

138.2 To approve accounts for Payment made for the period 6th December 2023 – 2nd January 2024.

138.3 To note the budget report as at 14th December 2023.

138.4 To note the bank reconciliation as at 14th December 2023.

138.5 To approve list of Direct Debit payments made by Parish Council.

138.6 To appoint an internal auditor for financial year 2024/25.

138.7 To approve the transfer of £10,000.00 from Co-op deposit account to the current account.

138.8 To review advice form Solicitors regarding Licence to occupy Parish Office.

138.9 To consider matters relating to common land Holywell Front.

139. Planning.

139.1 To consider the following applications that have been **Received**

- (i) Application ref: 23/01923/FUL Full planning to regularise use of the site for aquaculture, including retention of storage/quarantine containers, welfare facilities, side extension to a lawful agricultural building, storage hardstanding and ancillary retail
Cottage Farm Lowndes Drove Needingworth St Ives PE27 4NE
- (ii) Application reference 23/00635/FUL Erect two padel courts St Ives (Hunts) Golf Club
Needingworth Road Needingworth St Ives PE27 4AD- Amended.
- (iii) Application Reference: 23/01447/FUL Refurbishment of the existing Club house
St Ives (Hunts) Golf Club Needingworth Road Needingworth- Amended

140. Community engagement.

- (i) To consider correspondence from PCC regarding the Holy well and steps St Johns Churchyard and agree actions.
- (iv) To receive a verbal report on Parish Council surgery 14th December 2023.

141. Consultation.

To consider the following documents.

- (i) CCC Intention to install a Toucan crossing Needingworth Road St Ives.
- (ii) CCC A1123 & A1096 30mph speed limit order 2024.
- (iii) HDC - Consultation of a Review of the Huntingdonshire Local List.

142. Policy.

To review and adopt the following policies:

- (i) Zero tolerance statement. To include consideration as to signing NALC pledge on civility and respect [Civility and Respect Project \(nalc.gov.uk\)](https://www.nalc.gov.uk)
- (ii) Workplace pensions statement.
- (iii) Training statement of intent
- (iv) Statement of intent as to community engagement.
- (v) Smokefree policy.
- (vi) Safeguarding Adults policy
- (vii) Co-option policy

143. Correspondence

To receive correspondence and **agree any actions**: -

- (i) To note the refurbishment of Tesco St.Ives.
- (ii) To consider complaint from Needingworth Colts and agree any actions.
- (iii) To note the press release from HDC regarding green bin charges and early bird discount.
- (iv) To note Cambridgeshire County Council Budget Briefing with Town and Parish Council.
- (v) To note the TTRO 24-100 Back Lane, Holywell-cum-Needingworth
- (vi) To note the TTRO 24-090 Hawkes Lane, Needingworth
- (vii) To consider letter from Yarnbombers regarding Christmas decorations and draft reply.
- (viii) To note the One Leisure Active Lifestyles Free Courses 2024

144. Items to report (for information only and not for resolution)