

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 7th JUNE 2022 AT 7.30PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr R Fountain
Cllr D Jackson
Cllr E MacPherson
Cllr S Martin
Cllr S Mitcham
Cllr S Mortlock
Cllr C Pearce
Cllr D Peart
Cllr M Williamson

Mrs J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

IN ATTENDANCE:

There were no members of the public present.

19. Apologies.

To receive and accept Apologies for Absence.

Cllr J Neish – Personal

District Cllr P Hodgson-Jones - Personal

20. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

Item 28.2 Cllr D Peart – Non Pecuniary – Wife is a Music Festival Committee member

21. Minutes.

(i) To confirm the Minutes of the Meeting held on 17th May 2022

The following amendments were agreed:

- Item 15.6 – vote should be 8 in favour, 1 against
- Item 17 (vi) – only 8 votes were recorded
- Appendix B – should read Mr A Holloway, not Cllr A Holloway

Resolved; That with the above amendments the minutes of 17th May 2022 be signed as a true and correct record. (Prop Cllr M Williamson, 2nd Cllr E MacPherson) 8 in favour, 2 abstentions.

22. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes

None

23. District and County Councillor Reports

To receive verbal reports from district and county councillors.

None

24. Policing

24.1 Neighbourhood Policing Team – Any Issues and Concerns.

Cllr M Williamson advised there will be another zoom consultation Safety Cambs meeting on 15 June at 7pm.

25. Clerk's Report

To receive written report.

Meeting Dates: –

Full Council – 5th July 2022

21st June 2022 – Planning & Finance/Leisure Facilities/Consultation.

Items to report

- Office (as at 30/5)
awaiting carpet tiles to be laid
quote for moving RCD
Water meter to be fitted.
Snagging report (Cllr Mortlock)
Waste to be removed.
Aim to be relocated week commencing 13th June 2022.
- Soil bin in cemetery completed additional £69.62 for gravel boards to compensate for fall of ground.

The Clerk advised that the carpet should be finished on Friday.

The Clerk further advised that she had been called out on Sunday due to the electrics tripping in the Village Hall. The quote to move the RCD is £481.95 ex VAT. Members agreed that this could be actioned under the Clerks delegated powers.

26. Finance and Risk

26.1. To approve accounts for Payment as at 7th June 2022

Resolved: That the accounts for payment as at 7th June 2022 totalling £33,538.71 be approved. (Prop Cllr E MacPherson, 2nd Cllr M Williamson) All in favour

26.2 To note the budget report as at 30th May 2022

Noted

26.3 To note the bank reconciliation as at 30th May 2022

Noted

26.4 To consider quote for works to septic tank, Parish Office Village Hall Overcote Lane

Resolved: That the quote for works to septic tank, Parish Office Village Hall from Dalrod for £585 + VAT be approved. (Prop Cllr E MacPherson, 2nd Cllr M Williamson) 9 in favour, 1 abstention.

27. Planning

27.1. To consider the following applications **received:**

Cllr S Mitcham declared a non- pecuniary interest in item 27.1 (i) – friends with the applicant.

(i) Application ref: –22/00995/HHFUL Proposed garage and storage building.

The Pantiles Back Lane Holywell St Ives PE27 4TQ

Resolved: That the application be supported. (Prop Cllr S Mortlock, 2nd Cllr M Williamson) 9 in favour, 1 abstention.

27.2 To note the following applications that have been **approved:**

(i) Application Ref: 22/00698/HHFUL

First floor rear extension with first floor rear juliette balcony.

10 Spinney Way Needingworth St Ives PE27 4SR

Noted

(ii) Application ref: 21/00943/FUL

Erection of 2 dwellings and garaging

Land West Of Barley Croft Back Lane Hollywell

Noted

27.3 To consider response from HDC regarding the application to repair the Lock-up and agree actions.

Clerk advised that HDC have given an extension until 24th June 2022 for the additional information.

Architect has sent an estimate of £300.00 to do the work.

Resolved: That the architect estimate of £300.00 be approved. (Prop Cllr E MacPherson, 2nd Cllr S Martin) All in favour.

28. Community Engagement.

28.1 To receive a report on Jubilee event held on 2nd June 2022.

Cllr S Mortlock reported:

- The event was a big success, also helped by the weather.
- Thanked all who were involved on the day.
- Tony's Ices, Pimp my Fish and Banquet Inns sent in their thanks, Banquet Inns would like to make a donation.
- There will be a wash up meeting tomorrow.

Cllr M Williamson has received many comments on what a wonderful event it was and commented that in his opinion this had been the best beacon lighting.

28.2 To review application from Music Festival committee for event to be held on 2nd & 3rd July 2022

Resolved: That the application be returned to the Music Festival committee for completion. (Prop Cllr S Mitcham, 2nd Cllr S Mortlock) 9 in favour, 1 abstention.

28.3 To agree location of replacement bench Overcote Lane playing field.

Members agreed for Cllr E MacPherson, Cllr S Martin and Cllr A Whyte to meet on Thursday to agree a location near existing benches.

28.4 To receive a report on site visit David Wilson Homes 24th May 2022.

Members requested the Clerk to write to David Wilson Homes advising that the LHI bid was unsuccessful and asking if they would like to donate some money towards the project as they will not be installing bus shelters.

29. End of Year Accounts

29.1 To approve accounts for the Year ending 31st March 2022.

Resolved: That the accounts be approved. (Prop Cllr M Williamson, 2nd Cllr C Pearce) All in favour.

29.2 To complete and approve Annual Governance Statement for year ending 31st March 2022.

Resolved: That the statements were read out by the Clerk and a 'yes' response was given by Council to each. (Prop Cllr M Williamson, 2nd Cllr C Pearce) 9 in favour, 1 abstention.

29.3 To approve Statement of Accounts on Annual Return for year ending 31st March 2022.

Resolved: That the Statement of Accounts be approved. (Prop Cllr M Williamson, 2nd Cllr C Pearce) All in favour

29.4 To approve text for Annual Return.

Resolved: That the text be approved. (Prop Cllr M Williamson, 2nd Cllr C Pearce) All in Favour.

Cllr M Williamson recorded thanks to the Clerk for all her work on this.

30. Parish Office.

To review revised licence to occupy and trust licence.

The Clerk will clarify the area of the Parish Council Office as area outlined in red.

Members agreed for the Clerk to prepare and send a draft copy to the Village Hall Trust for their approval.

31. Correspondence

To receive correspondence and agree any actions:-

- (i) To note bus timetable changes w.e.f 5th June 2022

Noted

- (ii) To note the TTRO for closure of footpath 1 and diversion from 1st August 2022.

Members requested the Clerk comment that a repair to footpath 1 at Conger Lane could also be carried out whilst the footpath is closed.

Noted

32. Items to report (for information only and not for resolution)

- Cllr C Pearce commented on the damage to Overcote Lane road and the overgrown hedges. The Clerk advised she has a provisional meeting booked in with the Highways Officer to discuss this.
- Cllr E MacPherson commented on the condition of the alleyway between Chapel Close and Overcote Lane and also the overgrown area around the post box on the corner of Ashton Close.
- Cllr D Peart requested an agenda item to discuss the electricity usage of Millfields. The Clerk will include this on the next Leisure Facilities committee.
- Cllr S Mortlock commented on the number of social media posts re the rubbish left in Millfields car park and asked for an update on the installation of CCTV. The Clerk advised she has contacted Libra requesting a date for installation.
- The Clerk advised members:
 1. That Sovereign re-tensioned the Space net on 27th May.
 2. The car that was donutting in Overcote Lane car park has been reported to the police.

- Cllr A Whyte requested that the information for locating the swing and table tennis table be emailed out.

There being no further business the meeting closed at 8.45pm

Chairman

Date