

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 1st FEBRUARY 2022 AT 7.30PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr R Fountain
Cllr D Jackson
Cllr E MacPherson
Cllr S Martin
Cllr S Mitcham
Cllr S Mortlock
Cllr J Neish (item 148 onwards)
Cllr G Norman
Cllr C Pearce
Cllr M Williamson

Mrs J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

There were no members of the public present.

143. Apologies.

To receive and accept Apologies for Absence.

Cllr C Norman– Personal
County Councillor K Reynolds - Personal

144. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

None

145. Minutes.

To confirm the Minutes of the Meeting held on 4th January 2022.

Resolved: That the minutes of the Meeting held on 4th January 2022 be signed by the Chairman as being a true and correct record. (Prop Cllr M Williamson, 2nd Cllr G Norman) 8 in favour, 2 abstentions.

146. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes

None

147. To note the resignation of Councillor Macrae.

Cllr A Whyte advised members that as Chairman he has emailed Cllr L Macrae thanking her and wishing her luck for the future.

Members asked the Clerk to send a letter thanking her on behalf of the Council.

148. District and County Councillor Reports (taken out of order after item 149)

To receive verbal reports from district and county councillors.
District Councillor J Neish reported:

The proposed budget has just been published online before it goes through Overview and Scrutiny Committee next week. Legally we are required to set a balanced budget.

Despite the challenges the pandemic has continued to throw at us, our relatively strong reserves position has enabled us to produce a balanced budget that protects our vital services for residents and businesses.

Council Tax, however, is set to go up by £5 a year to £150.86 for a Band D property from the new financial year starting on April 1, 2022. The rise, which amounts to 10p a week, means that residents of Band D properties will pay around £2.90 a week towards funding all the services we provide.

Looking ahead, it is a slightly unsettled picture for our Medium-Term Financial Strategy ('MTFS'), which is the four-year plan that sets out our commitment to provide services that meet the needs of our residents and that represent value for money.

All in all, we have a £2.48m shortfall in 2023/4 and another £2.2m in 2024/25 so we need to start work on this now to make sure we have a plan. This has been factored into the MTFS and over the coming year, once the budget has been signed off, we will be looking at the ways in which we provide some of our services to ensure that we are offering the right services to the right standards for less costs.

The current MTFS factors in the 2% annual pay rise and also includes the National Insurance changes due in April.

The final budget will go before Full Council on Wednesday 23 February.

Planning

I have checked the planning conditions for DWH and have advised the new officer responsible for this site to converse with CCC and DWH to get the path sorted. There does seem to be a breach of conditions.

The REM for the chorus homes development was passed at DMC. Non-attendance by this PC was noted. Adoption of road issue so I voted against.

149. Policing

149.1 Neighbourhood Policing Team – Any Issues and Concerns.

Cllr M Williamson advised members that he is attending a meeting on behalf of Council regarding Policing on Monday 7th February 2022. If Councillors have anything they want raising to let him know by Sunday.

150. Committees:

To note draft minutes of the following committees (to be tabled at the meeting)

(i) Planning & Finance 18th January 2022

Noted

(ii) Leisure Facilities 18th January 2022

Noted

151. Clerk's Report

To receive written report.

Meeting Dates: –

Full Council 1st March 2022

15th February 2022 – Planning & Finance/Leisure Facilities/Consultation (if required)

Items to report.

- Brownies using the overflow car park Tuesday 15th March 2022 for their meeting.
- Needingworth Village Hall, Overcote Lane, Cambridgeshire, PE27 4TU (400041074): Site Check submitted (1429) ID5459
"I am pleased to confirm that your defibrillator site is still live with the ambulance service."
- Village Sign: almost complete. Contractor has been unwell.



- Streetlights – PC 1 Holywell & PC 9 (Bowls Club) now working
PC 17 Queens Head and PC 4 on Bluntisham Road – Awaiting work from UK Power networks.

ProVision contacted and confirmed 25/1/22 that they will be back on site in next 2 weeks to complete work on missed lamp in Harris Crescent and to collect swan necks from overflow car park.

- Still awaiting payment from Cadent Gas for car park damage. Clerk followed up on 25/1/22 and awaits a reply.

152 .Finance and Risk

- 152.1. To approve payments made within Clerks delegated powers
(i) Practitioner conference February 2022 £90.00
Resolved: That the payments made within Clerks delegated powers totalling £90.00 be approved. (Prop Cllr E MacPherson, 2nd Cllr M Williamson) All in favour.
- 152.2 To approve accounts for Payment as at 1st February 2022.
Resolved: That the accounts for payment totalling £32,213.78 as at 26th January 2022 be approved. (Prop Cllr E MacPherson, 2nd Cllr M Williamson) All in favour.
- 152.3 To note the bank reconciliation as at 25th January 2022.
Noted
- 152.4 To note the budget report as at 25th January 2022.
Noted
- 152.5 To ratify the decision of the Planning & Finance committee regarding the budget for the jubilee celebrations (item 59(ii))
Resolved: That a budget of £1000for the Jubilee celebrations is approved. (Prop Cllr M Williamson, Cllr S Martin) All in favour.
- 152.6 To approve quotes for servicing of grounds maintenance equipment and Bomag roller.
Resolved: That the quotes from Ben Burgess for servicing of grounds maintenance equipment totalling £1574.79 ex VAT be approved. (Prop Cllr J Neish, 2nd Cllr E MacPherson) All in favour.

Members discussed the quote to service the Bomag roller commenting that it is very expensive and further commented that if the expectation is for the Cricket Club to service it in future the Loan Agreement should be amended to include servicing alongside maintaining it in good order.

Members requested the Clerk to obtain a quote from Binnie & Juggins to service the Bomag roller for consideration at Leisure Facilities on 15th February 2022.

- 152.7 To approve transfer of £25,000 from Nationwide building society account to Co-op current account.
Resolved: That the transfer of £25,000 from Nationwide building society to Co-op current account be approved. (Prop Cllr E MacPherson, 2nd Cllr G Norman) All in favour.

153. Planning.

Cllr J Neish declared a Non-Pecuniary interest in item 153.1 (i) – Possible Ward Cllr Pre-determination

153.1 To consider the following applications received:

- (i) Application ref: Reference: 21/02356/FUL: Installation of back up (stand by) generator for business continuity/disaster recovery planning.
Grant Hall Parsons Green St Ives
Resolved: That the application be supported (Prop Cllr M Williamson, 2nd Cllr S Mitcham) 10 in favour, 1 abstention.

153.2 To note the following applications that have been approved:

- (i) Application ref : 20/00384/FUL Change of use from workshop/storage (Use Class B8) to the display and sale of motor cars and light commercial vehicles with the installation of portacabin offices (Sui-Generis)
Workshop North Of Hillside View, Somersham Road. St Ives
Noted
- (ii) Application ref: **21/02430/TREE** T26, T27, T29, T30 - Pollard Limes - Prune to trunk as advised by local tree surgeon. Routine maintenance.
6 Church Street, Needingworth. St Ives
Noted
- (iii) Application ref: **21/02644/TRCA** 1. Yew Tree - Remove low limb overhanging gas tanks
2. Small Holly Tree - Remove
The Coach House Holywell Front Holywell
Noted
- (iv) Application ref: **21/02648/PSPPA** Installation of Photovoltaic array to the existing flat roof area of Morrisons Supermarket St Ives

154. Roll of Honour.

To consider proposal for replacement Roll of Honour.

Cllr M Williamson advised members that this is a record of all those from the villages who were involved in WW1 & WW2 and is therefore different to the record at the Church and on the War Memorial. Cllr M Williamson commented that it would be nice to have it professionally printed and framed.

Members offered their thanks to Mr Quick for the work he has done so far.

Members agreed for an article to be submitted to the Villager asking for details of any villagers who lived in the Parish when they served or died in the Falklands War or War in Afghanistan.

155. Community engagement

- (i) To approve request for use of Overcote playing field for music festival 2022.

Resolved: That the request for use of Overcote playing field for Music Festival 2022 for 1st – 4th July 2022 be approved subject to receipt of the completed terms and conditions paperwork. (Prop Cllr E MacPherson, 2nd Cllr S Mortlock) All in favour

- (ii) Queens Platinum Jubilee

- To approve purchase of tree for Queens Green canopy project.

The Chairman advised members that the WI have offered to donate a tree for the project.

Resolved: That the offer of a tree from the WI be accepted. (Prop Cllr G Norman, 2nd Cllr S Mortlock) All in favour.

Resolved: That a budget of £200 to purchase 2 trees for the park area be approved. (Prop Cllr S Mortlock, 2nd Cllr G Norman) All in favour.

- (iii) To consider replacement of all “no dog” signs to reflect “except for assistance dogs” following correspondence from resident.

Resolved: That the No Dogs are not replaced, however consideration will be given when signs need to be replaced. (Prop Cllr S Mitcham, 2nd Cllr E MacPherson) All in favour

- (iii) To consider possible purchase of further play equipment Overcote Lane playing field. Cllr S Martin asked for members to consider a basket swing for less abled children.

Resolved: That quotes are sought for a basket swing. (Prop Cllr S Mortlock, 2nd Cllr M Williamson) 10 in favour, 2 abstentions

- (v) To receive an update on matters relating to the Village Hall Trust

Cllr M Williamson updated members on the outcome of the VHT meeting stating both parties agree to the proposed extension draft drawings and also for the relocation of the Parish Office to part of the pavilion subject to the PC relinquishing the licence for the existing office.

Cllr S Mortlock advised members of a meeting between her and the Chairman of the VHT on 1st February 2022 where a proposal was discussed to include an additional area of the current chair storage area, this would need to be approved by the VHT.

District Councillor J Neish spoke to say that if the plans change the grant from HDC will need to be reapplied for.

Cllr R Fountain advised that the relocation of the office could not take place until the hall extension is completed due to the need for storage space. In his opinion he now favoured the standalone office option.

A show of hands by members for a preferred option was inconclusive.

The Clerk was asked to write to the VHT seeking clarification of timescale for potential relocation of the Parish Office.

156. Correspondence

To receive correspondence and agree any actions: -

- (i) To note letter from Eltisley Parish Council regarding increase in office rent.

Noted

- (ii) To note letter of thanks from MAGPAS for the donation of £50.00

Noted

- (iii) To note email from resident regarding Parsons Drove Holywell.

The Clerk has advised CCC that the path is in her opinion dangerous.

Noted

- (iv) To note proposal from Holywell residents regarding the creation of a one-way system Holywell Front

Noted

157. Items to report (for information only and not for resolution)

- Cllr M Williamson advised that a resident has some aerial photos of the village from circa 1963

- Cllr E MacPherson stated that there are no signs to Huntingdon Crematorium. District Councillor J Neish advised Huntingdon Town Council are responsible for the Crematorium.
- Cllr R Fountain queried whether the car park approach to Village Hall has been looked at. He further advised members of the Soul Intention band night at the Village Hall on Saturday.
- The Clerk reported:
 1. That the BT pole by Lowndes Drove had been hit by a vehicle and a repair may result in telephone interruption in the village.
 2. There is a Jubilee meeting tomorrow.
 3. She has submitted a planning application for the Lock Up renovation. Cost £145.00.
 4. She wrote to Plantscape regarding the issues concerning the Christmas tree on Pound Hill and they have offered a 15% discount for 2022.
- Cllr A Whyte advised that the garden plot wildflower contact thanked the Council for cutting back the trees and hedge and commented that they had collected 2lb of wildflower seeds which have been distributed to 24 residents.

There being no further business the meeting closed at 9.25pm

Chairman

Date