

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 5th OCTOBER 2021 AT 7.30PM AT MILLFIELDS PAVILION**

PRESENT:

Cllr A Whyte (Chairman)
Cllr R Fountain
Cllr D Jackson
Cllr S Martin
Cllr S Mitcham
Cllr S Mortlock
Cllr J Neish
Cllr C Pearce
Cllr M Williamson

Mrs J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

There were no members of the public present.

76. Apologies.

To receive and accept Apologies for Absence.

Cllr L Macrae – personal
Cllr E MacPherson- personal
Cllr C Norman – personal
Cllr G Norman- personal
County Councillor K Reynolds - personal

77. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

None

78. Minutes.

To confirm the Minutes of the Meeting held on 7th September 2021.

Resolved: That the minutes of the Meeting held on 7th September 2021 be signed by the Chairman as being a true and correct record. (Prop Cllr M Williamson, 2nd Cllr D Jackson) All in favour.

79. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes

None

80. District and County Councillor Reports

To receive verbal reports from district and county councillors.

District Councillor J Neish reported the following:

In the wake of the Covid-19 pandemic, the Government has offered local authorities funding through the Welcome Back Fund to help encourage communities back to their local towns and high streets, in turn supporting local businesses and communities. Huntingdonshire District Council are inviting residents in the St Ives area –participate in a survey to have their say on how their use of the high street has changed because of the pandemic and what can be done to attract them back more frequently and for longer. The results of which will be used to drive change and shape the future of our local high streets.

To take part, visit www.huntingdonshire.gov.uk/vesurvey before submissions close on Sunday 31 October 2021. Complete the online survey for the chance to win £200 worth of Click It Local

Budget

Difficult time ahead with most of our vision finances reduced due to the pandemic with nearly £2.4m losses on car park income alone.

Do not want to cut any frontline services.

Code of Conduct

Corporate Governance January 2022 the full council May 2022

A141 and St Ives scheme

I have been pressing hard along with the Leader for the new Mayor Nik Johnson to confirm his commitment towards this project. Awaiting his response.

RAF Wyton

One spanner that has been put into the works is the cancellation of the CAM with no credible or other alternative.

Planning

I am pleased to see the plans for the Parish hub have been passed but I understand that the Clerk was not able to put in onto the agenda due to the letter only being sent out at the end of last week.

81. Policing

81.1 Neighbourhood Policing Team – Any Issues and Concerns.

Clerk raised matter of donutting at Millfields.

Cllr D Jackson reported the theft of cooking oil from the Queens Head.

82. Committees:

To note draft minutes of the following committees:

(i) Planning & Finance 21st September 2021

Noted

(ii) Environment 21st September 2021

Noted

83. Clerk's Report

To receive written report.

Meeting Dates: –

2nd November 2021 Full Council

23rd November 2021 Budget meeting

19th October 2021 – Planning & Finance/Leisure Facilities

Items to report.

- Transfer £50.00 from garden plot to main Current account 13/9/21 Forfeited rent plot 14a.
- Vehicle parked outside of Malting Cottage Church Street reported to Police reference INT/35/U8XQ/1392021
- LHI BID submitted. Deadline now extended to Thursday 14th October
- Road closure training attended by Clerk 22/9/21 – results of course test is awaited. Application for road closure re Remembrance Day has been submitted.
- Application made via community payback scheme for assistance in spreading gravel, Overcote Lane Car park – response awaited,
- Installation date for Spacenet 6th December 2021.
- List of meeting dates for 2022/23 attached.

Cllr S Mortlock reported that she had also reported the vehicle parked outside of Malting Cottage. Chairman reported that David Wilson Homes had donated £1640 towards the LHI BID. Clerk will advise CCC.

84. Finance and Risk

84.1. To approve payments made within Clerks delegated powers

(i) Chatters community café £35.00 provision of refreshments community bus.

(ii) One Stop refreshments for road closure course £9.38

Resolved: That the payments made within Clerks delegated powers totalling £44.38 be approved. (Prop Cllr M Williamson, 2nd Cllr S Martin) All in favour.

84.2 To approve accounts for Payment as at 5th October 2021.

Resolved: That the accounts for payment totalling £58741.32 as at 5th October 2021 be approved. (Prop Cllr D Jackson, 2nd Cllr S Martin) All in favour.

84.3 To note the bank reconciliation as at 13th September 2021

Noted

84.5 To note the conclusion of Audit 2021.

Noted

84.6 To receive a verbal report on refurbishment works at Millfields pavillion.

Clerk reported that the contractor was still away for another week.

Boarding has been returned with colour preference.

Quote for replacement heating still awaited.

Some evidence of condensation on walls which may be from tea urn which was used by football clubs at the weekend. Clerk to look at possible solution.

85. Planning.

85.1 To note the following applications that have been **approved**:

- (i) Application ref: 21/00187/FUL Installation of 6m high space net on Overcote lane playing field Needingworth Village Hall Overcote Lane Needingworth

Noted

86. Community engagement

86.1 To note progress on bus shelter mural and to consider request for an “opening” ceremony and plaque.

It was agreed that after the Remembrance service would be a good time. Clerk to contact Brownies to discuss. Council also agreed to a plaque being installed.

86.2 To confirm arrangements for Christmas Lights 2021.

Chairman and Cllr S Martin agreed to lead on this project.

Cllr A Whyte will dig the hole for the Christmas tree.

The grounds staff are not required to help.

Clerk to contact Carol singers and Brownies/Guides regarding provision of tea & Coffee.

Date set Friday 10th December @ 6pm.

86.3 To approve plan for pergola in children’s play area, Overcote Lane.

Resolved: That the plan for the pergola in children’s play area, Overcote Lane be approved. (Prop Cllr S Martin, 2nd Cllr J Neish) All in favour.

86.4 To receive report on street light project and agree any further actions.

Resolved: That the quote for 3 isolators of £217.59 from Balfour Beatty be accepted.

No maintenance contract to be taken out. (Prop Cllr S Mortlock 2nd Cllr R Fountain) All in favour.

87. Policy

- (i) To adopt the new model Code of Conduct

Resolved: That the new model Code of Conduct be adopted. (Prop Cllr M Williamson, 2nd Cllr S Mortlock) All in favour.

- (ii) To approve the statement of zero tolerance.

Cllr Mortlock pointed out that the matter is covered in the dignity at work policy.

Resolved: That the statement of zero tolerance be approved. (Prop Cllr C Pearce, 2nd Cllr M Williamson) All in favour.

- (iii) To approve the No dog’s statement.

Amendment to the wording was made. See Appendix A

Cllr Pearce asked that the statement be signed by the Clerk “for and on behalf of Holywell-cum-Needingworth Parish Council”.

Resolved: That the No dog’s statement be approved. (Prop Cllr C Pearce, 2nd Cllr M Williamson)

All in favour.

88. Environment

- (i) To approve request for tree works Overcote Lane playing field.

Resolved: That the work be approved at no cost to the Council. (Prop Cllr D Jackson 2nd Cllr R Fountain) All in favour.

89. Correspondence

To receive correspondence and agree any actions:

- (i) To note email from Communities connector Huntingdonshire

Noted

- (ii) To receive the email Cambs County Council/HDC: online flood training for community groups and Agree Attendees

No representative came forward.

- (iii) Cllr Reynolds email regarding the A1123 Consultation.

Noted

- (iv) Minutes of Community Roadwatch Meeting held on 14th September 2021

Noted

- (v) Minutes of St Ives Road Safety Committee Meeting held on 14th September 2021.

Noted

- (vi) CAPALC invitation to The Queen's Green Canopy Briefing

. It was noted that this invitation was from Cambs Acre not CAPALC. The Clerk apologised for the error.

Noted

90. Items to report (for information only and not for resolution)

- Cllr S Mortlock reported tree overhanging footpath on left hand side as you approach Holwell.
- Cllr S Martin reported building contractor vehicles blocking the road on Overcote lane. Inconsiderate parking by the vehicles was causing visibility issues for drivers.
- Cllr C Pearce reported that the broken drain in Harris Crescent has finally been repaired.
- Cllr A Whyte reported resident email regarding overgrown shrubs The Front Holywell which are obscuring the footpath,

91. To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.

Resolved: That the remainder of the meeting to the public due to the Confidential nature of the business to be discussed. (Prop Cllr M Williamson 2nd Cllr J Neish) All in favour.

Meeting closed at 8.27pm

Meeting reopened 8.34pm no members of the public returned.

There being no further business the meeting closed at 8.35pm

Chairman

Date

Holywell-cum-Needingworth Parish Council

STATEMENT ON DOGS ACCESSING PARISH COUNCIL FACILITIES

For the welfare of the community and children using the playing fields, the Parish Council maintains a no dogs policy on its recreation grounds located at Overcote Lane and Millfields. Signs are displayed to this effect.

No dogs are permitted in Millfields Pavillion.

The exception to this policy is assistance dogs which are permitted and must be on a lead. If the dog should foul on the playing field or recreation ground the owner is respectfully asked to clear up after their dog and dispose of the waste.

Adopted at meeting of Holywell-cum-Needingworth Parish Council held on 5th October 2021.

Signed.....

For an on behalf of Holywell-cum-Needingworth Parish Council

Miss J Bowd

Parish Clerk