

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 6th APRIL 2021 AT 7PM HELD VIRTUALLY VIA ZOOM MEETING**

(In accordance with The Local Authorities and Police and Crime Panels Coronavirus (Flexibility of Local Authority Police and Crime Meetings) (England and Wales) Regulations 2020)

PRESENT:

Cllr S Mortlock (Chairman)
Cllr R Fountain
Cllr E MacPherson
Cllr L Macrae
Cllr S Martin
Cllr S Mitcham
Cllr J Neish
Cllr C Norman
Cllr G Norman
Cllr C Pearce
Cllr A Whyte
Cllr M Williamson

Mrs J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

IN ATTENDANCE:

County Councillor K Reynolds
District Councillor J Neish

There was 1 member of the public present.

187. Apologies.

To receive and accept Apologies for Absence.

None

188. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

None

189. To note the resignation of Cllr. C O'Reilly.

The Clerk will write to thank him for his contribution to the Parish Council.

Noted

190. Minutes.

(i) To confirm the Minutes of the Meeting held on 2nd March 2021 & 29th March 2021

The Chairman proposed the resolution by clarified by adding "to tender stage" and "if the project goes ahead that" as identified in bold below:

Resolved:

- That the projects be looked at independently.
 - That the Parish Council proceed **to tender stage** with the stand-alone option for the Parish hub in the tennis court car park.
 - That the Clerk write to VHT advising that they need to work on a proposal for a stage extension. As the Parish Council are custodian trustees the plans once ready must be submitted to Council for approval. The Clerk will include areas for consideration in the letter.
 - Clerk to advise VHT that the Parish Council will consider an application for grant funding towards the stage extension project.
 - When the decision is made public it is to be made clear that **if the project goes ahead that** no CIL funds from Morrisons development are being used for the Parish Hub.
- Members agreed to the clarification.

Resolved: That the minutes of the Meeting held on 2nd March 2021 & 29th March 2021 be signed by the Chairman as being a true and correct record with the above additions. (Prop Cllr M Williamson, 2nd Cllr J Neish) 11 in favour, 1 abstention.

The Chairman reminded members that the minutes of 29th March 2021 remain confidential and finances for the project should not be discussed.

191. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes

None

192. District and County Councillor Reports

To receive verbal reports from district and county councillors.

County Councillor K Reynolds reported:

- Apologies for early departure from the last meeting as didn't realise two items that I highlighted were later discussed.
- Unsure if I will be subject to purdah for the 20th April 2021 meeting, if I am I will just listen in to the meeting.
- CCC are winding down due to all out elections.
- Shire Hall is emptying with the move to Alconbury, IT connections are being completed.

District Councillor J Neish reported:

I must report the sad death of Cllr John Davies who recently passed away. He had been a Councillor, in one form or another, for over 40 years and was the current Chairman of the District council. His funeral is on Thursday week. He will be sadly missed.

News

The Cabinet unanimously agree to award of up to £500m of CIL Money towards the improvement at Wheatsheaf crossroads. This supports a CCC scheme which Cllr Steve Criswell has been championing for several years.

Rolling out Electric Charging points in St Ives and other District car parks

Yet another round of business grants are about to kick off once the Govt provides HDC with the rules. This is to assist the opening of businesses.

HDC are also directly supporting businesses in the high street to open safely from 12th April 2021.

Outdoor sport has resumed.

HDC have been successful in in being awarded over £1.5m Covid 19 recovery bids of town centres.

Projects include:

- Parklets.
- Improved toilet facilities
- Town and heritage walks
- Cycle storage hubs.

Next stage of the St Ives transport study work has been approved by the CPCA

Planning 2 enforcement new cases are being investigated within the Parish. They will not be treated as urgent.

The Validation officer will contact the clerk to assist with the application for the Spacenet.

Cllr Mortlock queried whether the red barriers in St Ives town centre will be removed.

County Councillor K Reynolds advised that these were a directive from Central Government and did not think they would be removed for the foreseeable future but would check.

The Chairman returned to item 191 asked if the member of public wished to speak. There was no response.

193. Policing

193.1 Neighbourhood Policing Team – Any Issues and Concerns.

None

194. Committees

To note draft minutes of the following committees:

(i) Planning & Finance 16th March 2021

Noted

(ii) Environment 16th March 2021

Noted

195. Clerk's Report

To receive written report.

Meeting Dates: –

4th May 2021– Full Council

20th April 2021 – committees and Annual Parish Meeting

Items to report.

- Additional lockdown payment for Millfields advised totalling £2096.00 for periods 16/2/21-31/3/21
- 17/3/21 CCC Highways confirm that red barriers tape to be taken down (Holywell) before Easter.
- 16/3/21 – Tractor got stuck in mud at Millfields. Mr J Anderson attended and pulled the tractor out. Clerk has requested an invoice for call out, none received as yet. Letter of thanks sent.
- Mr Milner – refund of Allotment deposit. Transfer made from garden plot account to current account 18/3/21
- Payment made to CCC Highways for Footpath from Millfields to Cemetery (LHI BID) Reported in accounts for payment, amount reduced from £14200 to £11612.39

Cllr A Whyte queried if there was a vacant garden plot. The Clerk confirmed there was, and this will be offered to the next person on the waiting list.

196. Finance and Risk

196.1. To approve accounts for Payment as at 29th March 2021

Resolved: That the accounts for payment totalling £26,569.53 as at 29th March 2021 be approved. (Prop Cllr M Williamson, 2nd Cllr J Neish) All in favour.

196.2 To approve the following payments within the clerk's delegated powers:

(i) Riggall & Hawksford electrical connection CCTV £286.56

(ii) Brightpay licence £118.80

(iii) G Milner refund of plot deposit £50.00

(iv) KTS Computers Ltd £12.00 disposal of hard drive.

Resolved: That the payments totalling £467.36 made within the Clerk's delegated powers be approved. (Prop Cllr S Mortlock, 2nd Cllr E MacPherson) All in favour.

196.3 To note the bank reconciliation as at 29th March 2021

Noted

196.4 To note the budget report dated 29th March 2021.

Noted

196.5 To consider the purchase of a "Tommy" statue for VE Day 2021.

Resolved: To purchase a "Tommy" statue for VE Day 2021 to be sited on the hill near the Village sign. (Prop Cllr E MacPherson, 2nd Cllr M Williamson) All in favour.

196.6 To ratify the resolution of meeting held on 29th March 2021.

Resolved:

- That the projects be looked at independently.
- That the Parish Council proceed to tender stage with the stand-alone option for the Parish hub in the tennis court car park.
- That the Clerk write to VHT advising that they need to work on a proposal for a stage extension. As the Parish Council are custodian trustees the plans once ready must be submitted to Council for approval. The Clerk will include areas for consideration in the letter.
- Clerk to advise VHT that the Parish Council will consider an application for grant funding towards the stage extension project.
- When the decision is made public it is to be made clear that if the project goes ahead that no CIL funds from Morrisons development are being used for the Parish Hub.

(Prop Cllr E MacPherson, 2nd Cllr C Pearce) 11 in favour, 1 abstention.

196.7 To accept the grant offer from HDC towards the Parish Hub project.

Cllr J Neish declared an interest in item 196.7 - Non-Pecuniary – Possible Ward Cllr Pre-determination

The Chairman advised that the outstanding £15,000 will come from allocated reserves and not CIL as previously noted.

Resolved: To accept the grant offer from HDC towards the Parish Hub project. (Prop Cllr E MacPherson, 2nd Cllr M Williamson) 10 in favour, 2 abstentions.

The Chairman suggested that an article be placed in the Villager and on Facebook detailing the decision taken.

Cllr C Pearce commented that a balance sheet be included with the article detailing what the CIL money has been spent on and any funds allocated for future projects.

Members agreed.

197. Planning

197.1 To note the following applications that have been **approved**:

- (i) Application ref: **19/00925/FUL** Retention of the siting of 1 no mobile home, 1 number static caravan, and 1 no touring caravan and a day room for use as residential (gypsy and traveller).

3A Green Acre Needingworth Road Bluntisham

Noted

- (ii) Application ref: **20/02598/HHFUL** Proposed front porch, single storey rear extension, loft conversion to include rear facing dormer, application of external insulation with render and erection of single storey detached garage

106 High Street Needingworth St Ives

Noted

198. COVID 19 matters.

- (i) To receive a report on current matters relating to Covid 19.
Football and cricket have restarted.
Members have received a copy of the current regulations.
- (ii) To review end of emergency meeting powers 7th May 2021 and any necessary actions.
District Councillor J Neish advised that there was not enough Parliamentary time to extend the emergency powers.
The Clerk advised that the first meetings to be affected will be the Committee meetings in May and the Full Council meeting in June. Millfields will not be large enough to distance Councillors and staff and noted that she has contacted the Village Hall bookings secretary to check on availability of the Village Hall for future meetings. One suggestion has been to publish a zoom link for public therefore creating a hybrid meeting, however we do not have the technology for this.

199. Community Infrastructure Levy

- (i) To review cost of pergola of providing shade in the under 12's children's play area.
Resolved: To accept the quote from Sovereign of £3003.95 + VAT for a pergola for the under 12's children's play area. (Prop Cllr A Whyte, 2nd Cllr S Mitcham) 10 in favour, 2 abstentions.

200. Policy

200.1 To ratify the amendment to Cemetery regulations as approved by Environment committee 16th March 2021.

Resolved: To approve the amendment to the Cemetery regulations as approved by the Environment committee 16th March 2021. (Prop Cllr M Williamson, 2nd Cllr E MacPherson) 10 in favour, 2 abstentions.

201. Correspondence

To receive correspondence and agree any actions: -

- (i) To note information relating to Tour of Cambridgeshire 2021
Noted
- (ii) Ouse Valley Trust update March 2021
Noted
- (iii) Resident comment on parking Harris Crescent/Park View
Members agreed for the Clerk to write to the resident to encourage the use of Millfields car park, highlighting the installation of the footpath between Millfields and the Cemetery.
- (iv) To consider request to metal detect on Parish Council land.
Members considered this not to be appropriate for Parish Council land and suggested that the resident ask local farmers.
- (v) To consider 5th July 2021 - NHS, Social Care and Frontline Workers' Day
Cllr S Mitcham suggested to check if NHS bodies are supportive of this initiative. To be reviewed nearer the time.
- (vi) To note the transfer of public transport function to Cambridgeshire and Peterborough Combined Authority.

Noted

- (vii) To consider vacancy for a Local Authority Governor: Holywell C of E Primary School. There were no volunteers.

- (viii) To consider request for mobile pizza sales- village hall car park

Resolved: To support this request and delegate powers to the Clerk to arrange terms. (Prop Cllr S Mitcham, 2nd Cllr L Macrae) All in favour.

- (ix) To note the update on Wheatsheaf crossroads proposal.

Noted

202.Items to Report (for information only and not for resolution)

- Cllr S Mitcham asked if there was an update on the hole at the top of Willow Green. The Clerk advised that Cadent Gas have extended their agreement in the Village Hall car park until 16th April 2021, and this is to monitor the switch over of the gas governor.
- Cllr E MacPherson queried whether the new residents in the rural exemption site have links to the village. Councillor A Whyte knows of one resident with a link.
- Cllr C Pearce advised that there has been machinery at the site at the back of Meeting Lane and asked if they were adhering to conditions of entering the village from Bluntisham Road. District Councillor J Neish advised they only have outline planning permission for up to 45 homes and therefore do not have conditions attached until full planning permission is granted.
- Cllr L Macrae commented on the letter sent to all Councillors today. Cllr S Mortlock advised a reply has been drafted and will be emailed to all Councillors for approval.
- Cllr J Neish advised several of the residents in the rural exemption site have a link to the village.
Also, will be checking that David Wilson Homes are abiding by their conditions in respect of the cycle footpath.
- Cllr M Williamson has received a number of concerns with the amount of cars parking on Holywell Front to picnic/ kayak and what the Parish Council propose to do to reduce the number of cars parking on the grass.
- The Clerk advised:
 - the temporary fencing, Back Lane Holywell.has been removed
 - Cllr S Mitcham has completed his Councillor training and a certificate of training has been received.
 - Period for the sealed bids for the ride on tractor ended on 31st March 2021. The bids were opened by Cllr S Martin and the highest bid was £650.
- Cllr S Mortlock advised members that she will be standing down as Chair at the next meeting and further commented that her circumstances have changed but she has enjoyed her time as Chair and now realised how much work the office does and hopes that her successor continues to support the staff.

Cllr C Pearce thanked Cllr S Mortlock for all she has done over the last 2 years as Chair.

There being no further business the meeting closed at 8.22pm

Chairman

Date