

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane,

Needingworth, St Ives. PE27 4TU.

Thursday 28th MAY 2020

To all members of the Council you are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held virtually on Tuesday 2nd June 2020 at 11.00 am for the purpose of transacting the following business.

The meeting will be open to the public unless the Council otherwise directed.

For the health, safety and well-being of our community as a result of Covid-19 and following the instruction of the Prime Minister's address on 23rd March 2020 all Parish Council meetings will be held remotely until further notice.

Holywell-cum-Needingworth Parish Council will use Zoom to facilitate the holding of meetings

Date: Tuesday 2nd June 2020 Time: 11am

Join Zoom Meeting.

<https://us04web.zoom.us/j/79150110254?pwd=Y2J5ekt1c2o1d1ErMINCSzNKOVluQT09>

Meeting ID: 791 5011 0254

Password: 9kFkAG

J A Bowd Clerk to the Council

1. Election of Chairman

1.1 To elect a Chairman for 2020/21

1.2 To receive Chairman's Declaration of Acceptance of Office

2. Apologies.

To receive and accept Apologies for Absence.

3. Election of Vice Chairman.

3.1 To elect a Vice – Chairman for 2020/21.

4. Parish Council Committees

4.1 To approve members of the Parish Council Committees 2020/21

5. Parish Council Representatives on Outside Bodies.

6.1 To nominate Parish Council Representatives to outside bodies for 2020/21

6. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

7. Minutes

(i) To confirm the Minutes of the Meeting held on 17th April 2020.

8. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes

9. District and County Councillor Reports

To receive verbal reports from district and county councillors.

10. Policing

10.1 Neighbourhood Policing Team – Any Issues and Concerns

11. Clerk's Report

To receive written report

12. Finance and Risk

12.1 To approve accounts for payment as at 27th May 2020.

12.2 To approve the following payments within the clerk's delegated powers:

(i) B Mutter £100 removal of dangerous limb willow tree (emergency work)

(ii) KTS £34.20 desk top computer repair

(iii) Rowland Brothers £34.16 Funeral cones

12.3 To note the bank reconciliation as at 27th May 2020

12.4 To receive annual RoSPA report and agree actions

12.5 To consider quotes for replacement desk top computer

12.6 To receive a report on the latest correspondence from cadent gas and solicitors regarding gas governor

13. Planning.

13.1 To note the following application on which the Parish Council are **not** consulted:

- (i) Application ref: 20/00789/AGDET General purpose farm machinery and hay store
Land North West of Barley Croft, Back Lane, Holywell

14. Policies.

14.1 To ratify amended Cemetery Regulations, updated Cemetery Fees and Advice Leaflet as approved by Environment Committee 17th March 2020

15. Environment

15.1 To consider the written report regarding matters relating to Holywell and agree any actions

15.2 To consider the written report regarding matters relating to Millfields and agree any actions

15.3 To receive a report on grass cutting 2020

16. To receive a written report on COVID 19 matters

17. Correspondence

To receive correspondence and agree any actions

(i) Resident email regarding parking and signage requirements Holywell

(ii) DEFRA report on dead swans Holywell Brook

(iii) Residents correspondence regarding planning application 20/00789/AGDET

18. Items to Report (for information only and not for resolution)