

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 7th JANUARY 2020 AT 7.30PM IN MILLFIELDS PAVILION**

PRESENT:

Cllr S Mortlock (Chairman)
Cllr R Fountain
Cllr A Holloway
Cllr L Macrae
Cllr S Martin
Cllr J Neish
Cllr G Norman
Cllr C O'Reilly
Cllr A Whyte
Cllr M Williamson

Mrs J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Clerk)
3 representatives from David Wilson Homes (until 8.05pm)

IN ATTENDANCE:

There were 7 members of the public present.

The Chairman wished everyone a Happy New Year.

133. Apologies.

To receive and accept Apologies for Absence.

Cllr E MacPherson -Personal
Cllr C Norman-Personal
Cllr C Pearce-Personal

134. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item.

Item 141.1 & 141.2 (i) – (ii) Cllr J Neish – Non Pecuniary – Possible Ward Cllr Pre determination

135. Minutes.

(i) To confirm the Minutes of the Meeting held on 3rd December 2019.

Resolved: That the minutes of the Meeting held on 3rd December 2019 be signed by the Chairman as being a true and correct record. (Prop Cllr A Holloway, 2nd Cllr J Neish) 9 in favour, 1 abstention.

136. Public Forum

To allow any member of the public to address the council on matters on the agenda.

Time Allowed 10 minutes

A resident of Holywell Front, who represented fellow residents spoke re the recent flood damage to Holywell Bank caused by a HGV. He asked members to seek an early resolution to the damage. He went on to mention other concerns re trees and the brook.

The Chairman advised that the Clerk has contacted the company concerned but requested the vehicle registration details if they were known.

137. District and County Councillor Reports

To receive verbal reports from district and county councillors.

District Councillor J Neish reported:

- A new Cabinet has been formed

- Planning: Arena Frames has withdrawn their application.
- Enforcement: The car sales business will be visited tomorrow.
- Appeals: To date HDC has not received an appeal for the 40 houses on Church Street.
- District Councillor J Neish recently visited Eastfield House, whilst there saw the digital CCTV which is far superior to analogue CCTV and commented there would be a large cost to get this including an ongoing cost.
- Recycling: HDC receive a fine for any recycling waste that is more than 7% contaminated, this month was the first month they have been below 7% so the message is getting out there.

Item 141.1 to 142 (iii) was brought forward.

138. Policing

138.1 Neighbourhood Policing Team – Any Issues and Concerns..

No concerns

139. Clerk's Report

To receive written report

Meeting Dates: –

21st January 2020 – H.R, Environment, Planning & Finance, Consultation

4th February 2020 Full council

Items to report.

- Clerk & Chairman visited The Pike & Eel following a request from the manager.
- Noticeboard in cemetery has been installed (see over)
- Section 137 limit (4)(a) of the Local Government Act 1972 for parish and town councils in England for 2020-21 is £8.32.

140. Finance and Risk

140.1. To approve accounts for payment as at 7th January 2020

Resolved: That the accounts for payment totalling £6069.33 be approved. (Prop Cllr M Williamson, 2nd Cllr A Holloway) All in favour.

140.2 To approve the following payments within the clerk's delegated powers:

(i) C Wyatt £30-00 – Cemetery sign.

Resolved: That the payments totalling £30 made within the Clerk's delegated powers be approved. (Prop Cllr M Williamson, 2nd Cllr J Neish) All in favour.

140.3 To note the bank reconciliation as at 9th December 2019.

Noted

140.4 To note the budget report as at 18th December 2019.

Noted

140.5 To note the letter from Nationwide Building society regarding the closure of Trustee accounts and agree actions.

Clerk to research another account and bring back options to a future meeting.

140.6 To note the Tax Base for 2020/21 for Holywell-cum-Needingworth is set at 985.

Band D £118.34 p.a. (increase £1.61 p.a or 1.36%)

Noted

140.7 To approve estimates for machinery servicing – Ben Burgess Ltd.

Resolved: That the estimates for machinery servicing from Ben Burgess Ltd be approved. (Prop Cllr J Neish, 2nd Cllr A Whyte) 9 in favour, 1 abstention.

140.8 To receive a report on the Village Lock – Up and agree actions to be taken.

Resolved: To engage a building surveyor offering specialist services for the conservation, restoration and repair of historic buildings, including condition assessment, remediation advice and design services. To provide a report on the current state of the building in order that the work required can be assessed and obtain quotes for work required. (Prop Cllr A Whyte, 2nd Cllr A Holloway) All in favour.

140.9 To receive an updated report from contractor regarding conifer hedge Mill Way cemetery and agree action to be taken.

Resolved: That the original quote from B Mutter to remove a year's growth from all hedges in the Cemetery be approved. (Prop Cllr J Neish, 2nd Cllr G Norman) All in favour.

140.10 To approve the purchase of a wreath to mark VE Day 75 (May 2020)

Resolved: That the purchase of a wreath to mark VE Day 75 be approved. (Prop Cllr M Williamson, 2nd Cllr J Neish) All in favour.

141. Planning.

141.1 To receive a presentation from David Wilson Homes relating to development Bluntisham Road.

The representatives spoke regarding the current reserved matters application explaining that the amendments have been made in conjunction with HDC. Questions were asked relating to:

- Junction with Bluntisham Road, concerns remain that the development could lead to increased traffic through the High Street
- Play equipment
- Pavements
- Streetlighting
- Bin collection points
- Bins – community waste bins and dog bins
- Benches
- Street names
- Ongoing maintenance of communal areas

The Chairman thanked representatives for attending.

141.2 To consider the following application amendment received:

- (i) Application Ref: 19/01166/REM Land South Of The A1123 And West Of Bluntisham Road, Needingworth.

Resolved: That the following comments be made.

The Clerk to preface the response to HDC with Parish Councils original objection to the development and the following comments:

- Provision of communal benches
- Provision of community waste bins and dog bins around the site
- A streetlighting plan
- Detailed plan of raised pavements and roads
- Request for more play equipment at the site

(Prop Cllr G Norman, 2nd Cllr A Holloway) 9 in favour, 1 abstention.

- (ii) Application Ref: 19/02490/S73 Variation of condition 4 (store and PFS opening hrs) and condition 2 to include an additional plan to the approved plan list of application 18/02563/FUL

W M Morrison Supermarket Needingworth Road St Ives

Resolved: That the application be supported with the following comments: that the opening hours be reduced to 6am – Midnight thereby reducing the impact of light pollution, parking and noise. (Prop Cllr S Martin, 2nd Cllr A Holloway) 7 in favour, 1 abstention, 2 against.

141.3 To note the following applications that have been **approved**:

- (i) Application Ref: **19/01344/EXTDET** Garden room to the rear extension (3.5m beyond rear wall, 3.060m maximum height, 2.2250m ground to eaves).
44 Russett Avenue, Needingworth St Ives

Noted

- (ii) Application ref: 19/02130/HHFUL Infill extension to porch and relocation of front door. Installation of roof lantern to flat roof, render to front elevation, cladding of porch and patio doors and first floor dormer to rear and associated works.
17 High Street Needingworth St Ives PE27 4SA

Noted

141.4 To note the following application(s) that have been refused:

- (i) Application ref: **18/02681/HHFUL/18/02682/LBC** The proposed extension is for a single storey lean to extension to the rear and east side of the property.
The Stables, Holywell Front Holywell
Noted

- (ii) Application ref: 19/01716/HHFUL & 19/01717/LBC
Demolition of outbuildings and the construction of a single storey extension with glazed linking corridor. Alterations to an outbuilding and the removal and replacement of roof tiles to the existing house
19 Church Street Needingworth St Ives PE27 4TB
Noted

141.5 To note letter from Carter Jonas dated 5th December 2019 – proposed development of land at Somersham Road St Ives.
Letter noted and Clerk to invite representatives to attend the February meeting.

141.6 To consider street naming options: development 14 homes Bluntisham Road Needingworth.
Request that suggested street names are shortened and spelt correctly to: Egret Close, Bunting Close and Crested Grebe Close.

142. Environment

- (i) To consider resident request for tree works (tree 000497) Holywell Front.
Cllr A Whyte commented that in his opinion felling was not an option and should seek advice re pollarding the three willows on Holywell Front.
It was noted that a bat survey may be required.
Resolved: Clerk seek advice from HDC Tree Officer and then obtain quotes for work advised. (Prop Cllr A Whyte, 2nd Cllr A Holloway) All in favour.
- (ii) To consider resident request for remedial works to the bank – Holywell Front and a more permanent solution.
Please see item 136. Public Forum.
A lengthy discussion took place acknowledging the damage that has occurred following the recent flooding. It was also noted there is no easy solution to the issues raised.
Resolved:
- Clerk to seek permission for a directional sign to the Ferryboat to be placed at the junction of Mill Way and Back Lane, Holywell.
 - Ask Greene King to contribute towards the cost of a sign if approved.
 - Get quotes to repair the bank outside Willow House, Holywell Front.
 - Include remaining matters on the Environment Committee agenda.
- (Prop Cllr A Whyte, 2nd Cllr G Norman) All in favour.
- (iii) To consider the Cambridgeshire and Peterborough Minerals and Waste Local Plan: Proposed Submission Plan Consultation - 15 November 2019 to 09 January 2020
Resolved: To make no comment but continue to be consulted. (Prop Cllr M Williamson, 2nd Cllr J Neish) All in favour.

143. Village Hall.

143.1. To receive a report from the representative of the Village Hall Trust.

Cllr R Fountain reported:

- There have been no meetings, the next meeting is 16/1/2020
- Tribute band, Outlaw Eagles on 1/2/2020, tickets £8
- Annual quiz night 7/3/2020

Cllr L Macrae queried whether there had been any progress on the film nights.

Cllr R Fountain advised it had been delayed due to restriction of volunteers and hoped this will commence in April.

144. Community Engagement.

- (i) To receive a report on Christmas Lights 6th December 2019 and Christmas Bazaar 7th December 2019.
Cllr A Whyte commented that he thought this year was the best yet with residents attending despite the weather.
The Chairman thanked Santa and all involved and further commented that for future years more help putting the tree up is needed.
Cllr A Whyte commented that this will be discussed at an Environment meeting and hoped to include the village more in future years.
- (ii) To receive an updated report on the teen shelter vandalism.
Cllr L Macrae suggested submitting a Villager article highlighting the vandalism.
Cllr M Williamson will visit the Club to discuss.
- (iii) To consider email regarding Local Highway Improvement BID 2020/21 and agree actions.
Resolved: To accept the offer of 'Pedestrian in road' sign for Overcote Lane. (Prop Cllr A Whyte, 2nd Cllr S Martin)
- (iv) To approve obituary for late Mrs E Gray for publication in The Villager
Resolved: That the obituary for the late Mrs E Gray for publication in the Villager be approved. (Prop Cllr J Neish, 2nd Cllr G Norman) All in favour,
- (v) To approve work of volunteer litter pickers.
The Chairman advised that any volunteers need to complete a 'Volunteer Form' and notify the office of dates this will be taking place.
Cllr J Neish advised that if blue bags are requested from HDC and HDC notified of a collection point they will dispose of the rubbish.
Resolved: That the work of volunteer litter pickers be approved. (Prop Cllr J Neish, 2nd Cllr G Norman) All in favour.

145. Correspondence

To receive correspondence and agree any actions:-

- (i) To note correspondence regarding The Oxford-Cambridge Expressway.
Noted
- (ii) Email regarding the community Christmas tree dated 7th December 2019.
Noted
- (iii) To note the Minutes of the Envar Liaison Meeting 12 December 2019.
Cllr A Holloway will pass a contact number for Envar to the office for any complaints re smell to be advised.
Cllr C O'Reilly advised that Envar are keen to interact with local villages and have offered to dispose of allotment waste, give compost to the allotments and if needed provide chippings for any areas of the village.
Cllr A Whyte suggested discussing ideas at an Environment meeting.
Noted
- (iv) To approve nomination for Buckingham Palace Garden Party - 27th May 2020
Resolved: That Cllr C Pearce be nominated for the Buckingham Palace Garden Party – 27th May 2020. (Prop Cllr S Mortlock, 2nd Cllr M Williamson) All in favour.
- (v) To consider correspondence from Bluntisham Parish Council regarding the Wheatsheaf crossroads
Cllr J Neish advised there is background work in progress.
Cllr S Martin advised this is the major agenda item for the Road Safety Committee meeting next week.
Resolved: That the Parish Council agree in principle that something needs to be done, however decline to be involved in the letters. (Prop Cllr A Whyte, 2nd Cllr G Norman) 9 in favour, 1 abstention.

146. Items to report (for information only and not for resolution)

- Cllr G Norman advised the Clerk of 3 potholes on Harris Crescent.
- Cllr C O'Reilly advised members that CCTV to be linked into HDC scheme would be very expensive: circa £10-15k per camera with an ongoing annual maintenance cost of £2-3k per camera.

- The Clerk advised that the vacancy for a District Councillor for St. Ives West has now been advertised and that St. Ives Town Council have entered purdah.

There being no further business the meeting closed at 9.57pm

Chairman

Date