

MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 20th
AUGUST 2019 AT 8.00PM AT MILLFIELDS, MILL WAY NEEDINGWORTH.

PRESENT:

Cllr S Mortlock (chairman)
Cllr E MacPherson
Cllr G Norman
Cllr M Williamson
Cllr A Whyte
Cllr S Martin
Cllr A Holloway
Miss J Bowd (Parish Clerk)
No members of public

28. To Receive Apologies for Absence.

Cllr R Fountain-personal
Cllr C Pearce-personal

29. To approve the minutes of the meeting held on 16th July 2019.

Resolved: That the minutes be signed as a true and correct record (Prop Cllr Williamson, 2nd Cllr Norman) All in favour.

30. To note declarations of interest relating to items on the agenda.

None

31. Planning & Licencing:

31.1 To consider planning application received:

- (i) Application ref: **19/01434/HHFUL** Window to side wall at first floor level.
3 Cinders Close Needingworth St Ives PE27 4TZ .

Resolved; That the application be approved (Prop Cllr MacPherson 2nd Cllr Williamson)
All in favour

- (ii) Application ref: 19/01431/HHFUL Demolition of existing rear extension
construction of new rear extension.

18 Townsend Road Needingworth St Ives PE27 4SE

Resolved; That the application be approved (Prop Cllr Holloway 2nd Cllr Williamson)
All in favour

- (iii) Application for Licence to cultivate the highway: Needingworth Road St Ives.
Clerk confirmed that if approved this does not give permission for any signage but it does
give liability for regular maintenance. The applicant is the agent working for ALDI.

Cllr Martin was concerned about maintenance as visibility at this point for cyclists is poor.

Resolved; That the application be approved (Prop Cllr Williamson 2nd Cllr Holloway)
All in favour

31.2 To note the following applications that have been declined:

- (i) Application ref: 19/00080/FUL Erection of 40 dwellings with associated landscaping,
parking, cycle and refuse storage, sustainable drainage systems (SuDs) and vehicular
access point off Mill Way

Land North Of Sunryl Church Street Needingworth.

Cllr Williamson stated that he has kept notes from DMC so should the application go to
appeal then the Council are prepared.

Noted

31.3 To note the following applications that have been approved:

- (i) Application ref: 18/00980/FUL Change of use of agricultural land to one
gypsy/traveller pitch including one dayroom (retrospective)

Land North Of Green Acre Needingworth Road Bluntisham.

Noted

- 31.4 To receive a verbal report on the application to vary licence Pike & Eel.
Cllr Williamson who attended the subcommittee meeting at HDC précised the proceedings.
Clerk provided copy of the decision notice subsequently received from HDC.
It was agreed that any concerns over events should be immediately reported to licencing as per the decision notice advice.
- 31.5 To consider the application for a temporary traffic order and agree any comments.
Concern was expressed over the location and the dates which coincide with Remembrance Sunday.
Resolved: That the Clerk make comment that the work cannot be in progress over Remembrance weekend and that the dates need to be amended so that work is finished by 8th November latest. (Prop Cllr MacPherson 2nd Cllr Williamson) All in favour.

32. Installation of Gas Governor

- (i) To review documents from Cadent Gas regarding installation of Gas Governor, Overcote Lane car park.
Members did not consider themselves legally qualified to comment on the document and agree that a solicitor should be engaged on Councils behalf.
The figures quoted for recompense were considered low and not reflecting the loss of space nor the use of the facility whilst construction underway. Cllr Mortlock did point out that the car park repair may be undertaken as a result of the work so saving the Council a considerable sum.
Resolved: That the Clerk write asking that the figures quoted of £1000 for the lease and £400 for the easement be reconsidered. (Prop Cllr MacPherson 2nd Cllr Mortlock) All in favour.
- (ii) To approve review of lease by Birketts solicitors.
Clerk has obtained a quote from Birketts of £850 plus VAT. Fisher German have agreed that this fee is acceptable although they do not cover VAT as this will be reclaimed by the Parish Council.
Resolved: That Birketts be engaged to review the documents on behalf of the Parish Council. (Prop Cllr Holloway 2nd Cllr MacPherson) All in favour.
- (iii) To receive a report on site visit by Triio.
Clerk provided a summary report of the meeting.
It was agreed that the Village Hall Trustees should be advised of the work and impact on the car parks once agreement in place and dates of work known.
Clerk asked to advise insurance company in case there are any issues with the Parish Council policy.

33. To consider position of representative on Village Hall Trust.

Cllr Holloway spoke to summarise his experience on attending the first meeting as a representative of the Council. Unfortunately he left the meeting before proceedings commenced due to the manner in which he was spoken too.
Cllr Whyte asked if the lease states that the Council should have a representative on the trust.
Cllr MacPherson felt that the matter showed disrespect both to the individual and also the Council.
Cllr Mortlock was concerned that without a representative were the Council fulfilling the responsibility as landlord and perhaps the Council should be requesting regular minutes, accounts and copy of the insurance policy.
Resolved; That the Clerk write to the Trust asking for an apology on behalf of the Council for the way in which the representative was treated.
The Clerk seek confirmation from the solicitor as to what information the Council as landlord can legally request. (Prop Cllr MacPherson 2nd Cllr Williamson) All in favour.

34. Street lighting

34.1 To note email from CCC advising Street Lighting Parish Energy Handover.

Noted

34.2 To approve using Utility Aid to obtain electricity quote for street lighting.

Resolved; That the Clerk use Utility Aid to obtain a quote. (Prop Cllr MacPherson 2nd Cllr Holloway) All in favour.

35. To note that the Fuel Genie card limit has been increased to £350.00

Noted

36. To approve 2 year B.T contract for telephone and internet. Parish Council office.
Clerk provided quote from BT which switches to internet telephone service saving £62.50 per month on current bill.

Resolved: That the 2 year contract be approved (Prop Cllr MacPherson 2nd Cllr Martin) All in favour.

37. To note the following correspondence and agree any actions.

- (i) CCC- Ouse valley way trust.
Clerk to write to advise that the Council will not be taking up any responsibility for maintenance.
Noted
- (ii) Letter of thanks from Holywell School re allotment donation.
Noted
- (iii) Letter from CCC regarding application to register Land as Town or Village Green.
Clerk to look into implications and bring back to Council in due course.
- (iv) Cambridgeshire ACRE's AGM, Wednesday 25 September 2019
2.00pm - 5.00pm Little Downham Village Hall, Main Street, Little Downham,
Noted
- (v) Local Transport Plan public consultation –ends 25th September 2019.
Noted
- (vi) To note email from resident regarding bollards Engineers Wood & Falklands.
Matter to be taken to Environment committee. Clerk to look into legalities of disabled access.
- (vii) To note HACT & FACT 2019 service changes.
Noted

38. Items to report

- Cllr Whyte reported that the bollards opposite The Friars Holywell have been removed.
- Cllr Holloway reported parking at the Holywell end of the Falklands Walk had been evidenced.
- Cllr Williamson reported thanks from Holywell residents for the installation of the no parking signs Holywell Front. Also thanks from residents for the work in getting the planning application for Church Street rejected.

Being no further business the meeting closed at 9.35 pm

Chairman
Date