MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 16th JULY 2019 AT 8.00PM AT MILLFIELDS, MILL WAY NEEDINGWORTH.

PRESENT:

Cllr S Mortlock (chairman)
Cllr R Fountain
Cllr E MacPherson
Cllr G Norman
Cllr C Pearce
Cllr M Williamson
Cllr A Whyte
Cllr S Martin
Cllr A Holloway
Cllr C O'Reilly
Miss J Bowd (Parish Clerk)
No members of public

15. To Receive Apologies for Absence.
 Cllr J Neish- personal
 Cllr L Macrae- personal
16. To approve the minutes of the meeting held on 18th June 2019
 Resolved: That the minutes be signed as a true and correct record (Prop Cllr MacPherson, 2nd Cllr Norman) 9 in favour.1 abstention.

17. To note declarations of interest relating to items on the agenda.
 None
18. Planning
 18.1 To consider planning application received:
 (i) Application ref: 19/01344/EXTDET Garden room to the rear extension (3.5m beyond rear wall, 3.060m maximum height, 2.2250m ground to eaves).
 44 Russett Avenue Needingworth St Ives PE27 4UE
 The Clerk confirmed that no comments had been received.
 Resolved: That the application be approved. (Prop Cllr MacPherson 2nd Cllr Holloway) All in favour.

 18.2 To note the following applications that have been approved:
 (i) Application ref: S/0065/19/CM Visitor car park and access road improvements
 Land at Needingworth quarry off B1050 Shelford Road Willingham Cambs.
 Noted
 (ii) Application ref: 18/01663/OUT Erection of clubhouse and access
 Land South Of Hillside View Somersham Road St Ives
 Noted
 (iii) Application ref: 18/01662/FUL Proposed football pitches, erection of flood lights and re-profiling of land.
 Land South Of Hillside View Somersham Road St Ives
 Noted
19. Licencing
 19.1 To consider response from HDC in respect of Licence Application Ref: 19/01677/LAPRE5 and to consider next steps.
 Members understood that a request for extended hours may be necessary to allow flexibility of trading e.g. weddings often take place midweek. However opening until 1.30am everyday seemed excessive.
 Clerk explained that from the enquiries made if permission is granted for outdoor events then this means that there is no restriction on numbers attending any outdoor events at the venue.
 Concern was that this amendment is to permit the venue to be changed to a nightclub. This obviously raises concerns over safety for residents of the Parish and the issues of noise etc.

All traffic will have to come through the village potentially in the early hours. The road is a single track road, unlit and if blocked with vehicles will be a hazard for the emergency services.
Resolved: That the Clerk lodge an objection to the application to vary the licence based upon the matter raised. Also to include comments on use of fireworks, Lack of a footpath, proximity to a nature reserve. Sunday opening not to be extended to 1.30AM (Prop Cllr Norman 2nd Cllr Holloway) All in favour.

20. To review documents from Cadent Gas regarding installation of Gas Governor, Overcote Lane car park.
Cllr Fountain queries whether legal advice should be sought over the proposed easement.
Cllr Pearce queried the lack of financials provided. He went on to explain what will be involved with the work.
Cllr Mortlock suggested that Cadent should reimburse for the legal advice.
Clerk advised that she had received a call from Triio requesting a site visit.
Resolved: That legal advice be sought and a meeting with a representative from Triio be arranged. Cadent gas to be approached regarding legal costs. (Prop Cllr MacPherson 2nd Cllr Holloway) All in favour.

21. To approve the Parish Council protocols for operation London Bridge.
Members did not think the reading of the proclamation was necessary.
It was felt that mourning should be observed and should an article be placed in The Villager advising residents of possible considerations and the Parish Councils protocols.
Decision on cancellation of any events to be delegated to The Clerk & Chairman.
Resolved: That with the amendments the protocol be adopted. (Prop Cllr Macpherson 2nd Cllr Martin) All in favour.

22. To note the report from WPS on review of insurance cover and approve any amendments.
Cllr Fountain queried the need to go out to tender. The Chairman explained that as brokers WPS have carried out that function and the list of companies approached has been provided. As a result this year's premium has reduced.
Cllr MacPherson queried the value of the lap top as quoted.
Resolved: That following a review of the report that the renewal be agreed. (Prop Cllr MacPherson 2nd Cllr Mortlock) All in favour.

23. LHI BID
23.1 To consider update on 2019/20 LHI BID Mill Way footpath.
Members expressed concern that CCC stated they were unaware of the ditch/culvert. Cllr Williamson and Cllr O'Reilly who attended the interview on behalf of the Council confirmed that they had spoken on the matter and The Clerk confirmed that it was mentioned in the original application for funding.
Residents have already been advised that this project was successful in its application and the benefits from the completed footpath are eagerly awaited due to the improvements in road safety.
Resolved; That the Clerk contact CCC Highways in strong terms expressing Councils disappointment that this has taken so long to come to light and that the original price had been provided without a survey of the site. County Cllr Reynolds to be involved in finding a resolution. All in favour.

Cllr G Norman leaves 8.55pm

Cllr R Fountain leaves 9.00pm

23.2 To consider submitting a LHI BID for 2020/21
Clerk had provided 3 possible projects.
Cllrs Macpherson and Whyte spoke about the need to improve road safety and reduce speed on Overcote Lane as you leave the built up area to go to the river, nature reserve and public house.
Resolved; That the Clerk submit an application for traffic calming and review of the speed limit Overcote Lane (Prop Cllr Whyte 2nd Cllr MacPherson) 9 in favour 1 against.

Cllr G Norman returns 9.06pm

24. To consider options regarding IT support for use of new Cllr email addresses.
    Chairman explained that at least 3 Councillors still cannot access the new cllr@ email address provided with the new website.
    The Clerk does not have relevant qualification in IT to resolve.
    Cllr Martin spoke regarding her efforts to resolve her computer issues which have been to no avail.
    Cllr Pearce suggested that the Council should provide laptops.
    Resolved: Clerk to speak to Function 28. If unsuccessful then an outside consultant to be engaged to resolve all issues. (Prop Cllr Mortlock 2nd Cllr Martin) All in favour.

25. To note the report on attempted burglary at Millfields.
    The report was noted.
    Discussion took place regarding possible options to mitigate any further attempts at a break in.
    Quote provided by Safety solutions to strengthen the doors.
    Resolved: That the quote for door works be accepted. That the Clerk arrange for a review of the CCTV system. (Prop Cllr Pearce 2nd Cllr MacPherson) All in favour

26. To approve appointment of a solicitor to advise on village hall lease.
    (Item taken out of order after item 23(i) 8.55pm)
    Cllr Mortlock explained need to consider lease in connection with potential CIL projects.
    Cllr Pearce spoke to say that he wanted to fully understand the legality of the lease.
    Cllr Fountain felt that the VHT should be advised, this was not agreed by Council.
    Resolved: That the Clerk appoint a solicitor to review the lease and report back to Council. (Prop Cllr Pearce 2nd Cllr Holloway) 6 in favour 2 against

27. To note the following correspondence
    (i) Letter from Village Hall Trust regarding installation of post box.
    Noted

Being no further business the meeting closed at 9.35 pm

Chairman

Date