

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane, Needingworth, St Ives. PE27 4TU.

Thursday 31st August 2017

To all members of the Council

You are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held in **Millfields, Pavilion, Mill Way, Needingworth on Tuesday 5th September 2017 at 7.15 pm for 7.30pm** for the purpose of transacting the following business.

J A Bowd Clerk to the Council

AGENDA

54. Apologies.

To receive and accept Apologies for Absence.

55. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

56. Minutes.

To confirm the Minutes of the Meeting held on 4th July 2017.

57. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

58. District and County Councillor Reports

To receive verbal reports from district and county councillors

59. Policing

59.1 Neighbourhood Policing Team – Any Issues and Concerns.

60. Clerk's Report

To receive written report.

61. To note minutes of the following committees:

- (i) Planning & Finance 18th July 2017 and 15th August 2017
- (ii) Leisure Facilities 15th August 2017.
- (iii) Environment 18th July 2017
- (iv) Consultation 15th August 2017

62. Finance and Risk

62.1. To approve accounts for Payment as at 5th September 2017.

62.2 To approve the following payments within the clerk's delegated powers:

- (i) Ibbetts tractor repairs.£1138.14
- (ii) LCPAS Training on Data protection regulations £40.00
- (iii) SLCC Regional seminar £41.40

62.3 To the Bank Reconciliation as at.4th August 2017.

62.4 To note the budget report of 30th August 2017.

62.5 To note the letter from National Lottery declining grant for bus shelter project and agree next steps.

62.6 Audit

- (i) To note the internal audit report for 2016/17
- (ii) To approve an internal auditor for 2017/18
- (iii) To note the external auditors report 2017

- 69.7 To note the correspondence relating to Bluntisham Road, Needingworth and the planning application 17/01077/FUL.
- 69.8 To consider replacement of grounds machinery 2018.
- 69.9 **Insurance**
 - (i) To review the Insurance Policy for 2017/18.
 - (ii) To approve renewal of motor fleet policy 2017/18
- 69.10 To consider the preliminary plans for new Parish office and agree actions.

63. Planning

- 63.1. To consider the following applications received:
 - (i) Application ref: 17/01593/HHFUL Proposed kitchen/family room extension. Internal alterations and pitch roof formed over flat roofs. 5 Beldams Needingworth
 - (ii) Application ref:17/01641/FUL The demolition of an existing bungalow and the construction of two dwellings
Watermill Back Lane Holywell St Ives PE27 4TQ
 - (iii) Application ref. 17/01038/HHFUL Proposed windows and door to side
3 Cinders Close Needingworth St Ives PE27 4TZ
 - (iv) Application ref.17/01700/LBC Proposed installation of a new shower room on First floor, proposed alterations to an existing shower room in the attic.
Hill Farm House Holywell Front Holywell St Ives PE27 4TG.
 - (v) Application Ref. 17/01693/LBC Proposed works to an existing outbuilding to convert part of the building into a study, a shower room and gym. The remainder to be retained as store rooms and workshop.
Hill Farm House Holywell Front Holywell St Ives PE27 4TG.
- 63.2 . To note the following applications that have been approved.
 - (i) Application Ref: 17/01052/LBC Retention of works to rear timber framed wall
Reed Cottage Holywell Front Holywell
 - (ii) Application Ref: 17/01085/HHFUL Erection of a Garden Office supplied by Dunster House. It's the smallest home garden office that they do in this range at W3.8m x D3.3m
Old Farm Back Lane Holywell
 - (iii) Application Ref:17/011249/FUL
Proposed new entrance porch and single storey boot room extension
17 Daintree Needingworth St Ives PE27 4SP
 - (iv) Application ref: 17/01154/FUL Construct detached dormer bungalow
Land At 8 Hawkes Lane Needingworth
- 63.3 To note the following applications that have been declined.
 - (i) Application Ref:17/01200/tree. Wellingtonia (T18) - fell because of impact on way of life, concerns of neighbours and no amenity value. Replant with one or two native birch or field maples to the edge of the garden.
6a Church Street Needingworth.
- 63.4 To note the following applications on which the Parish Council are not consulted.
 - (i) Application Ref: 17/01816/NMA Non-material amendment to application 16/01924/FUL for the variation of Condition 6 (Materials)

64. Village Hall.

- 64.1. To receive a report from the representative of the Village Hall Trust.
- 64.2 To note the letter of thanks from the Music Festival 2017 organisers.
- 64.3 To consider request for third party funding relating to proposed kitchen extension.

65. Environment.

- 65.1 To note the LHI BID initiative changes and agree any application for 2017/18.
- 65.2 To note Forthcoming Whippet bus service changes and agree any actions.
- 65.3 To receive a verbal update on tree warden training seminar.
- 65.4 To note the Community Gritting Scheme for 2017-2018.and agree volunteers.
- 65.5 To note the Survey results - Review into Cycling Infrastructure in Cambridgeshire
(Needlingworth to Bluntisham)

66. Common land Working Party

- (i) To approve the minutes of the 9th August 2017.
- (ii) To approve the amended terms of reference
- (iii) To note the updated action plan

67. Correspondence

To receive correspondence and agree any actions:-

- (i) To consider email requesting upgrade of children's play area and speed humps High Street Needlingworth
- (ii) To note the resurfacing of A1123 the associated road closure 16/10/17-3/11/17 and make any comment.
- (iii) To note the minutes of the RSC meeting held on July 11th 2017
- (iv) To note the email of thanks from Porsche Club for use of Holywell Front.
- (v) To note the Cambridgeshire ACRE's AGM Tuesday 26 September 2017.
- (vi) To note email from St Ives Golf Club

68. Complaint.

- 68.1 To consider complaint made by Clerk relating to Cambridge City Council.

69. Items to report