

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane, Needingworth, St Ives. PE27 4TU.
Wednesday 26th April 2017

To all members of the Council

You are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held in **Millfields, Pavilion, Mill Way, Needingworth on Tuesday 2nd May 2017 at 7.15 pm for 7.30pm** for the purpose of transacting the following business.

J A Bowd Clerk to the Council

AGENDA

1. Election of Chairman

1.1 To elect a Chairman for 2017/18

1.2 To receive Chairman's Declaration of Acceptance of Office

2. Apologies.

To receive and accept Apologies for Absence.

3. Election of Vice Chairman.

3.1 To elect a Vice – Chairman for 2017/18

4. Parish Council Committees

4.1 To approve members of the Parish Council Committees 2017/18.

5. Parish Council Representatives on Outside Bodies.

5.1 To nominate Parish Council Representatives to outside bodies for 2017/18

6. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

7. Minutes.

To confirm the Minutes of the Meeting held on 4th April 2017.

8. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

9. District and County Councillor Reports

To receive verbal reports from district and county councillors

10. Policing

10.1 Neighbourhood Policing Team – Any Issues and Concerns.

11. Clerk's Report

To receive written report.

12. Finance and Risk

12.1. To approve accounts for Payment as at 2nd May 2017.

12.2 To approve the following payments within the clerk's delegated powers:

(i) £136.96 Rosenet systems, replacement Hand driers for Millfields.

(ii) £190.32 Aitkins weed killer.

(iii) £118.80 Brightpay licence

12.3 To the Bank Reconciliation as at 31st March 2017.

- 12.4 To approve Direct Debit arrangements for workplace Salvus pension.
- 12.5 To note the national salary award effective 1st April 2017.
- 12.6 To complete the registration of Disclosable Pecuniary Interests Declaration of "No changes" for 2017/18.
- 12.7 To note the letter and donation returning funds previously awarded from The Villager dated 22nd April 2017.

13. End of Year Accounts

- 13.1 To approve accounts for the Year ending 31st March 2017
- 13.2 To complete and approve Annual Governance Statement for year ending 31st March 2017.
- 13.3 To approve Statement of Accounts on Annual Return for year ending 31st March 2017.
- 13.4 To approve text for Annual Return.

14. Planning

- 14.1. To consider the following applications received:
 - (i) Application ref:17/00603/LBC &17/00602/HHFUL
Extension and internal works
55 High Street Needingworth.
- 14.2. To note the report on the open meeting: Land adjacent to Victoria House.
- 14.3. To note the Houghton and Wyton Neighbourhood Plan: Proposed Alternative Modifications

15. Village Hall

- 15.1. To receive a report from the representative of the Village Hall Trust.
- 15.2 To receive an update on the plans for the Music Festival 2017.
- 15.3 To approve request for BBQ on site 21st May 2017.
- 15.4 To note the resignation of A Holloway from the VHT.
- 15.5 To approve request for alterations to the kitchen/pavilion by VHT.

16. Annual Parish Meeting.

- 16.1 To note a verbal report of the APM held 18th April 2017.

17. Environment

- (i) To note the judging date for garden plot competition.
- (ii) To approve prize money for garden plot competition.
- (iii) To consider land registry response to land top of Silver Lane and agree any Actions.
- (iv) To consider the installation of outside water tap and purchase of pressure washer: Millfields.
- (v) To consider request from Needingworth Scouts to plant memorial tree, Overcote lane playing field.

18. LHI 3017/18.

To consider draft plan for parking restrictions Townsend Road/High Street and make recommendations.

19. Correspondence

To receive correspondence and agree any actions:-

- I. To note the A14 Cambridge to Huntingdon Monthly Council Bulletin.
- II. To note the Huntingdonshire Parish Council Conference
Friday 15th September
- III. To note the Stagecoach May 2017 service changes.
- IV. To consider email regarding road traffic accident Church Street.
- Vi To approve use of Millfields for HAS fun Run.

20. Items to report