

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 6th MARCH 2018 AT 7.30PM IN MILLFIELDS PAVILION**

PRESENT: Cllr J Neish (From item 167) Chairman item 167 onwards
Cllr C Border
Cllr R Fountain (From item 167)
Cllr L Macrae
Cllr E MacPherson
Cllr S Mortlock
Cllr I Neve
Cllr C Norman (From item 167)
Cllr G Norman (From item 167)
Cllr C Pearce (Chairman)
Cllr A Whyte
Cllr M Williamson
Miss J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

IN ATTENDANCE:

There were 4 members of the public present.
District Councillor M Francis
District Councillor R Carter

In the absence of the Chairman Cllr Pearce was nominated to Chair the meeting.

164. Apologies.

To receive and accept Apologies for Absence.
Cllr A Holloway –personal
County Councillor K Reynolds

165. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.
None

166. Minutes

To confirm the Minutes of the Meeting held on 6th February 2018.

Resolved: That the minutes of the Meeting held on 6th February 2018 be signed by the Chairman as being a true and correct record. 7 in favour, 1 abstention (Prop Cllr Williamson, 2nd Cllr MacPherson)

167. To receive a presentation on Gifford's Park by Carter Jonas

4 representatives for Giffords Park: Daniel Sampson – Hallam Land, Emma Benson – MPC, Mark Hyde – Carter Jonas, Ron Henry – PBA.

Mark Hyde stated they have engaged with HDC through the Local Plan and shared updated plans (E) with the Parish Council detailing 3 main changes to the original plans (C):

- Block of houses near the football pitches removed and boundary for houses amended
- Drainage area increased following extensive works with the Environment agency, houses moved back from the central park area
- Improvements to the proposed 'High Street' through the estate

Giffords Park is currently not allocated in the submission draft of HDC Local Plan 2018 - 2035; however Carter Jonas will be promoting Giffords Park to the Inspectorate to request it

is included. They are aware that highways and transportation require strategic work to prove sustainability of the site.

A Scoping Report detailing technical work needed will be submitted in the next 8 weeks which the Parish Council may be notified of/ consulted on.

Transport:

Ron Henry updated progress:

- Flood plain has been redefined
- Updated traffic surveys have been carried out in February 2018 so real time assessment can take place.
- Strategic transport model: representatives have been reviewing existing arrangements and where improvements are needed to enhance existing transport links. Areas for improvement identified so far are: Harrison Way roundabout, Ramsey Road, Station Road, Pedestrian and cycle way improvements.

Cllr Pearce queried whether any new roads or a new river crossing was being considered due to the existing traffic issues at peak times.

Ron Henry replied that currently they are seeking to make improvements to existing roads and junctions.

Cllr Pearce asked whether the plans were to make a standalone planning application if unsuccessful with the Inspectorate to include Giffords Park in the Local Plan.

Mr Hyde confirmed that decision has not yet been made as this would be very expensive and they would need to be sure of success.

Cllr Williamson commented that the plans showed good infrastructure however the transport element is a problem and queried whether the calculations took into account the new Morrisons store, takeaway food outlets on Harrison Way and the potential Aldi. He also considered all of this would require a major road and new river crossing.

Ron Henry confirmed that committed development is considered within their calculations.

Cllr Neish, Cllr Fountain, Cllr C Norman and Cllr G Norman arrived at 7.55pm

Cllr Border queried whether there was a housing need for this development.

Ron Henry commented that the Government announced the National Planning Policy Framework (NPPF) on 5th March has increased the housing need for HDC from 850 to 1000 houses per annum.

Cllr Border queried the validity of the traffic survey due to increased visitors throughout the spring and summer that would not be included within their current survey.

Ron Henry confirmed the traffic survey was carried out on a neutral month (end of February 2018) i.e. not affected by weather or other factors. A comment was made by members that this period did include spring half term for local schools.

Cllr Pearce handed over the Chair to Cllr Neish

168. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

A representative from Pidley Parish Council offered advice on ANPR for item 174.2.

169. District and County Councillor Reports

To receive verbal reports from district and county councillors

District Councillor M Francis reported:

- The resident in Church Street has followed due process and has received permission to remove the large tree in his garden.

- He has decided not to stand in the upcoming elections. District Councillor Francis felt his position was untenable following Bluntisham being designated as a Local Service Centre and not being consulted. District Councillor Francis commented that this Parish Council is well run and managed.

Cllr Neish thanked District Councillor Francis for being very supportive.

Cllr Pearce asked if he would stand as an Independent and if he did any help the Parish Council could offer they would.

District Councillor Francis commented that he and Cllr Carter are considering their options.

District Councillor R Carter reported:

- That the Local Service Centre concept was presented at the Council meeting on 13th December and was the first time both he and District Councillor Francis had knowledge of it. There has been no consistency in the application of this status as Earith also meets the criteria. There is no evidence that supports the Local Service Centre in the Local Plan, however there is also a lot of good within the Local Plan.
- District Councillor R Carter feels let down by the process and has also decided not to stand as a Conservative in the upcoming election.

170. Policing.

170.1 Neighbourhood Policing Team – Any Issues and Concerns.

Cllr Neish commented that Sgt Street has been removing some of the ‘eye’ signs in the village.

Cllr Neve reported that the garage has had a lot of spare tyres removed from their vehicles and there has been comments on Facebook saying ANPR should be implemented ASAP.

170.2 To receive a verbal update on ANPR project

The Clerk reported that in line with the financial regulations she has requested 2 further quotes. One company has verbally quoted £20k and there has been no response from the other company so far.

The Clerk further stated that Pidley Parish Clerk has commented that in darkness the ANPR system will only give a photo of the number plate; the car will not be visible and queried how useful this would be.

Pidley Parish Council has offered for the Clerk to view their system. Cllr Mortlock will attend with the Clerk.

Cllr Neish asked the representative of Pidley Parish Council what the main reason for the cameras were and did Pidley Parish Council get advice as to where to locate the cameras.

The representative from Pidley advised that it was due to theft and a resident, Gil Boyd advised where to locate the cameras. She offered the contact details for Gil Boyd.

Cllr Pearce asked how much the cameras had reduced crime.

The representative from Pidley commented that the signs are up and considers that it has made a difference.

Cllr Whyte asked who was responsible for monitoring the ANPR.

The Clerk accesses by Wi-Fi when requested. The two cameras cost £4000 and £3500.

Cllr Macrae asked how they were funded.

Local businesses and land owners donated and was part funded by the Parish Council.

171. Clerk's Report.

To receive written report.

Meeting Dates: –

3rd April 2018 – Full council.

20th March 2018 – Planning & Finance, Consultation & Environment

Items to report.

- Litter pick- 9th March 10am village hall. – *Volunteers so far: Cllr Macrae, Cllr Neve, Cllr Fountain and some volunteers from Waitrose*
- Tarmac at entrance to tennis court car park, Overcote lane, lifting. Contractor has visited 5/2/18 and agreed to make good.
- Footpath Holywell Front outside of Flaggholm has now been repaired by owner.
- HDC Chairman, Councillor Richard West is attending CHDCS event at village hall. Civic regalia request approved.
- New grounds equipment delivery date 16th March 2018.
- Road closures: 12th-23/3/18 Station Rd Bluntisham, Needingworth Rd Bluntisham, Needingworth Bypass, Bluntisham Rd A1123
- Delay in accepting quote for bus shelter meant that the price of the Oak had increased by £105.20. This was accepted following discussion with the Chairman.
- Clerk attended Practitioner conference 21-23/February 2018.
Sessions day 1:
Community governance awards
Professional development scheme
Delivering innovation in Local Councils.
Conflict management – dealing with difficult people
How webinars work
Day 2:
An introduction to project management
Data protection
Meeting the housing needs challenge in rural areas
Standards & behaviour – SLCC's work in this area.
Comprehensive range of exhibitors in attendance. Useful information on burial grounds/cemetery management

172. To note minutes of the following committees:

- (i) Leisure Facilities 20th February 2018
Noted
- (ii) Planning & Finance 20th February 2018
Noted.

173. Finance and Risk.

173.1. To approve accounts for Payment as at 6th March 2018

Resolved: That the accounts for payment totaling £8601.96 be approved. All in favour.
(Prop Cllr Williamson, 2nd Cllr MacPherson)

173.2 To approve the following payments within the clerk's delegated powers:

- (i) Solar security light £23.00

Resolved: That the payments made within the clerk's delegated powers totaling £23 be approved. All in favour. (Prop Cllr Neve, 2nd Cllr Mortlock)

173.3 To note the bank reconciliation of 5th February 2018

Noted

173.4 To note the budget report of 26th February 2018

Noted

173.5 To approve payments made by Direct Debit in accordance with Financial regulations.

Resolved: That the payments made by Direct Debit in accordance with financial regulations be approved. All in favour. (Prop Cllr MacPherson, 2nd Cllr Macrae)

173.6 To note the Salvus Master Trust – Change to workplace pension terms and conditions.

Noted

173.7 To consider quotes for annual servicing of the Etesia mower.

Resolved: That the quote from Ben Burgess at £275 be accepted. All in favour. (Prop Cllr MacPherson, 2nd Cllr Williamson)

173.8 To consider CAPALC training on GDPR legislation

Councillors to contact the Clerk if they wish to be booked onto the GDPR training course.

173.9 To receive an update on Parish office project.

Quotes for standalone offices were reviewed.

Cllr Fountain commented that a porta cabin construction would not qualify for a grant and further advocated an extension to the Village Hall would be a more secure and robust building.

Cllr Neish advised Council that the clerk had investigated grants for extensions to Village Halls and there are no avenues to pursue.

Resolved: That a subcommittee of 3 – 4 Councillors be formed to put together a proposal for the Parish Office to present to the Full Council within 2 months. 9 in favour, 3 abstentions (Prop Cllr Pearce, 2nd Cllr Williamson)

174. Planning

174.1. To consider the following applications **received**:

(i) Application ref:18/00167/LBC Replacement of lime mortar to side wall which has fallen out due to exposure to elements.

Lock Up High Street Needingworth

Clerk explained that the application had been made on behalf of the parish Council.

Resolved: That the application be accepted. All in favour. (Prop Cllr Neve, 2nd Cllr Border)

174.2 To note the following applications which the Parish Council are **not consulted**:

(i) Application Ref: 18/00368/NMA Amendment to 15/00730/HHFUL and 15/00731/LBC – Omit alteration to brickwork and pitched roof to utility room, retain flat roof but restructure to align with dining room roof, reduce fascia to align with 3 brick feature string course corbel. Make good utility brickwork, loose side door and lime wash. 85 High Street Needingworth St Ives PE27 4SJ.

Noted

174.3 To note the following applications that have been **approved**:

(i) Application Ref: **17/01829/FUL**:To allow retention of water skiing, toilets, changing rooms and rest room.
Long Reach Parsons Drove St Ives.

Noted

(ii) Application Ref: **17/02466/HHFUL**. To extend the garage into the carport and internal alterations.

19 Priory Road Needingworth St Ives PE27 4SD

Noted

(iii) Application Ref: **17/01077/FUL**

14 New homes on land adjacent to Fair View, Bluntisham Road, Needingworth
Land Between Victoria House And Fairview Bluntisham Road Needingworth

Cllr Whyte commented that a resident has tried to register interest for these houses and has been told they will be based on the points system and not for local people.

Resolved: That the clerk contacts HDC to clarify criteria for application for these houses. All in favour (Prop Cllr MacPherson, 2nd Cllr Whyte)

Noted

- (iv) Application Ref: **17/01644/NMA**

Amendment to 16/01924/FUL for the removal of Condition 22 (Finished floor level) and variation of Condition 26 (Fuel tank installation scheme)

Land West Of Five Acres Farm Harrison Way St Ives WM Morrison Supermarkets PLC

Noted

- (v) Application Ref: **17/02109/FUL** Proposed Petrol Filling Station, parking and landscaping (Revised Scheme from that approved under 16/01924/FUL)

Land West Of Five Acres Farm Harrison Way St Ives.

Noted

174.4 To note the further correspondence relating to formal complaint.

Noted

174.5 To consider letter from applicant of Churchside.18/00139/FUL

Cllr Williamson read out a pre-prepared statement covering points raised in the letter.

Cllr Mortlock spoke to confirm that members do receive papers in advance of the meeting which are read in conjunction with documents on HDC website so that they are fully prepared for the meeting.

Cllr Whyte spoke in support of residents who to date have logged upwards of 30 objections to the application including the PCC.

Cllr MacPherson stated that in her opinion the letter was not only calling the Parish Council into disrepute it also contained a personal attack on Mr & Mrs Peart for which an apology is due.

Cllr Neish, to whom the letter is addressed expressed his concern that it had been placed onto the HDC planning portal.

All Councillors present expressed their agreement on the comments logged on HDC planning portal by the Clerk against the application.

The applicants who were in the public gallery then started to speak, on 3 separate occasions they were asked to cease speaking and then to leave the meeting by the Chairman. They left at 9.05pm.

Cllr Williamson asked that the Council support for the Clerk be placed on record.

Resolved: That the Clerk respond to Mr A Moffatt, Head of Development HDC stating that the comments lodged were a true reflection of the Parish Councils decision and subsequently confirmed at this meeting in the presence of the applicants. (Prop Cllr Pearce, 2nd Cllr Neish) All in favour

175. Village Hall.

175.1 To receive a report from the representative of the Village Hall Trust.

Cllr Fountain reported:

- Meetings are bi-monthly, next meeting Thursday 8th March
- There is a new member joining the committee
- Music Festival is progressing

175.2 To consider request for use of Overcote playing field Music Festival 2018.

Resolved: That the request for use of Overcote playing field Music Festival 2018 be approved. 12 in favour, 1 abstention. (Prop Cllr Pearce, 2nd Cllr Neve)

- 175.3 To note the minutes of the Village Hall Committee 16th November 2017.
Cllr Williamson commented that John McCormick is no longer in the village.

Noted

176. Policies.

To review /adopt the following policies.

- (i) Standing orders
Resolved: That the Standing orders be accepted All in favour. (Prop Cllr Pearce, 2nd Cllr Border)
- (ii) Environment strategy & implementation plan
Resolved: That the Environment strategy & implementation plan be accepted All in favour. (Prop Cllr MacPherson, 2nd Cllr Border)
- (iii) Woodland management plan 2018-2023
Cllr Whyte queried if there would be a plan devised for the other areas the Council owns.
Cllr Border commented that currently there is no expertise to produce a plan for those sites.
Resolved: That the Woodland management plan 2018-2023 be accepted All in favour. (Prop Cllr Williamson, 2nd Cllr Border)

177. Community engagement.

- (i) To review bus shelter project and consider if seating is required.
Resolved: That the quote for the Venturio seat with 2 handles at a cost of £297.67 ex VAT be accepted 10 in favour, 1 against, 1 abstention (Prop Cllr Border, 2nd Cllr Fountain)
Resolved: To use the CIL money from the house in the Furlongs of £1800 towards the bus shelter refurbishment. All in favour. (Prop Cllr Neish, 2nd Cllr Williamson)
- (ii) To consider request from Pike & Eel to replace sign Overcote Lane Needingworth
Resolved: That the request from the Pike & Eel to replace the sign Overcote Lane be accepted. 10 in favour, 2 abstentions. (Prop Cllr Fountain, 2nd Cllr Neve)

178. Millfields:

- (i) To consider quotes for carpentry work to replace doors.
To obtain quotes for external doors with push pad opening (not fire doors)
- (ii) To review use of facility by Sunday football team.
Cllr Pearce commented that they had left the site unsecure and untidy.
The clerk has spoken to the manager, who felt he was being victimised. The clerk advised him that the Sunday football team are expected to adhere to the same rules and regulations that all groups that use Millfields have to adhere to. The team have one more home game this season.

179. To receive correspondence and agree any actions:-

- (i) To consider letter Traffic problems in rural areas
Resolved: That the Council do not join village group for traffic problems. All in favour. (Prop Cllr MacPherson, 2nd Cllr Williamson)
- (ii) To note the approval for installation of items on roundabouts at St Ives.
Noted
- (iii) To consider request for dog bin at Pike & Eel end of FP18
Resolved: That the request for a dog bin at the Pike & Eel end of FP18 be declined. 10 in favour, 1 against, 1 abstention. (Prop Cllr Fountain, 2nd Cllr Mortlock)
- (iv) To note the letter dated 26th February 2018 from CCC regarding school data.
Noted

180. Items to report

- Cllr Pearce reported a street light out on Overcote Lane
- Cllr Williamson commented that he was saddened to hear that District Councillor Francis and District Councillor Carter were not going to stand for election and that the chance of succeeding as an Independent candidate is slim.
- Cllr Williamson advised Council that he is on a selection board for 12 invitees to Prince Harry & Meghan Markle's wedding from Cambridgeshire. If anyone knows of a young person who is making a big difference to the community he could put them forward.
- Cllr MacPherson commented the Park & Ride car parks are free from 1st April 2018. The clerk confirmed receipt of an email dated 27th February confirming this.
- Cllr Macrae commented that the gates at Meeting Lane and the bottom of Lowndes Drove are in disrepair. The clerk will contact CCC.
- Cllr G Norman reported several potholes on Harris Crescent.
- Cllr Whyte commented that the fire door opposite the Parish Office has had a door handle attached and is in constant use and queried whether this should be the case for a fire door.
- Cllr Fountain queried whether a rota had been drawn up for the locking of the Millfields car park gate. The Clerk advised 3 councillors have volunteered so far.
- Cllr Neve queried whether there has been a response form One Stop re the delivery vehicles. The Clerk will follow up.
- Cllr Neish thanked those who gritted the roadways/pathways around the gritting bins and commented that the school bin was ½ full, Willow Green 1/3 full, Holywell fairly full. The clerk will request a replenishment to the bins.
- Cllr Neish commented that an 'Andrews' bus and contractor sped past the speed sign at 32mph and 35mph.
- The Clerk reported that she had contacted County Councillor Reynolds re the Hunts Post article on pinch points and they are carrying out some studies.

Being no further business the meeting closed at 10pm

Chairman

Date