

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON  
TUESDAY 5<sup>th</sup> JUNE 2018 AT 7.30PM IN MILLFIELDS PAVILION**

**PRESENT:**

Cllr C Pearce (Chairman)  
Cllr R Fountain  
Cllr A Holloway  
Cllr E MacPherson  
Cllr S Martin  
Cllr S Mortlock  
Cllr C Norman  
Cllr G Norman  
Cllr A Whyte  
Cllr M Williamson  
Cllr C O'Reilly  
Cllr J Neish (item 30.4)  
Miss J Bowd (Parish Clerk)  
Mrs A Jackson (Assistant to the Parish Clerk)

**IN ATTENDANCE:**

There were 5 members of the public present.

Cllr Pearce welcomed newly elected Cllr Martin to the Parish Council.

**22. Apologies.**

To receive and accept Apologies for Absence.  
Cllr L Macrae - Personal

**23. Declarations of Interest.**

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item  
None

**24. Minutes.**

To confirm the Minutes of the Meeting held on 15<sup>th</sup> May 2018.

**Resolved:** That the minutes of the Meeting held on 15<sup>th</sup> May 2018 be signed by the Chairman as being a true and correct record. All in favor. (Prop Cllr Fountain, 2<sup>nd</sup> Cllr G Norman)

**25. Public Forum**

To allow any member of the public to address the council. Time Allowed 10 minutes  
Mr Francis thanked the Parish Council for their letter following his decision not to stand for election as a District Councillor.

Cllr Pearce thanked Mr Francis for all he had done for the Parish Council over the last 4 years it was much appreciated.

**26. District and County Councillor Reports**

To receive verbal reports from district and county councillors.  
The Clerk read out a report from District Councillor Neish.

**27. To receive a presentation on the proposed development Meeting Lane Needingworth**

Mr Mead presented full size plans of the proposed development to Meeting Lane.

- Planning application submitted 3 weeks ago for 45 houses on the site
- Access will be on to the High Street
- Using less than ½ of the site, the lake will remain
- Houses: 27 on the open market (60%) / 18 affordable houses (40%)
- All surveys complete – highways, ecology, drainage
- Open to suggestions for additional ideas e.g footpath to the north side of the site

Undeveloped land:

- for community use e.g allotment area, wildlife area
- S106 money to provide 10 years of funding to maintain the area
- Could be Parish Council/Community Trust or Management Company that take ownership of the area

Cllr Pearce commented that previously Mr Mead was to attend a Parish Council meeting prior to submitting the application and queried who was the developer.

Developer is De Bene Esse Ltd.

Cllr Pearce asked for clarity on the T junction, housing types and information on the affordable housing.

Mr Mead confirmed it will be a standard T junction with visibility splays of 2.4m x 43m in both directions. There will be a mixture of 2, 3 and 4 bed semi-detached and detached houses including single storey and 2 storey.

There will be 40% of affordable houses which will be split 70% rented / 30% shared equity.

Currently in discussion with Flagship and Luminus.

Cllr Pearce queried how much money they expect to allocate to maintain the lake.

Mr Mead considers this will be in excess of £100k.

Cllr Williamson asked if any other planning applications that have been passed are referred to in their application.

Mr Mead commented that the Gladmans planning application is taken into account in the context of traffic.

Cllr Pearce voiced concerns over the junction with the A1123, this is an unlit junction and joins to a fast road there should be a roundabout. Developers could have joined together to do this.

Mr Mead confirmed a roundabout would be too expensive. Lighting can be reviewed.

Cllr Whyte voiced concerns over the lake and queried if it would be fenced off.

Mr Mead commented it would be open with houses over looking the lake at the front of their properties. No properties will back on to the lake.

## **28. Policing**

### **28.1 Neighbourhood Policing Team – Any Issues and Concerns**

There was a fire in Chapel Close on 2<sup>nd</sup> June 2018.

## **29. Clerk's Report**

To receive written report.

Meeting Dates: –

3<sup>rd</sup> July 2018 – Full council.

19<sup>th</sup> June – Planning & Finance, Consultation & Leisure Facilities

Items to report.

- Resident of St Johns Close reports parking on the pavements and driving across the green space. I have advised this needs to be reported to Police via 101.
- £250 received from WPS insurance being our excess re-claim PC11 (Pound Hill)
- Friday 22<sup>nd</sup> June village litter pick. Meet at Village Hall 10am.
- Notification received from resident -Temporary accommodation to enable an asbestos survey followed by demolition to be undertaken in connection with the planning application Water Mill, Holywell, planning ref 17/01641/FUL
- HDC lifestyles sessions confirmed as :  
August 6<sup>th</sup> 2018 – 2pm-4pm  
August 20<sup>th</sup> 2018 – 2pm-4pm
- Office PC required new hard drive following power problems at Village Hall, Clerk without computer 25/5-1/6, still experiencing some problems. Invoice to be received.

## **30. Finance and Risk.**

30.1 To approve accounts for payment as at 5<sup>th</sup> June 2018.

**Resolved:** That the accounts for payment totalling £4640.11 be approved. (Prop Cllr Holloway, 2<sup>nd</sup> Cllr G Norman) All in favour.

30.2 To note the national salary award effective from 1<sup>st</sup> April 2018.

Clerk advised the back pay will amount to £502.84

**Noted**

30.3 To approve opening Morrisons fuel card.

**Resolved:** That a Morrisons fuel card is opened is approved. (Prop Cllr Pearce, 2<sup>nd</sup> Cllr MacPherson) All in favour.

*Cllr Neish arrived at 8pm.*

30.4 To consider quotes for replacement gates garden plots & access to cemetery.

**Resolved:** That the quote from J Dear for replacement gates garden plots & access to cemetery for £795 be accepted. (Prop Cllr Whyte, 2<sup>nd</sup> Cllr G Norman) All in favour.

30.5 To approve purchase of additional speed warning sign.

A request was made for the existing speed warning sign at the school to be turned to face cars approaching from Holywell.

Cllr Whyte proposed that the speed warning sign by the school is left in situ and the additional sign is moved around other sites.

Cllr Fountain queried whether CIL money will be used to purchase the sign.

The Clerk will confirm price and report back to Parish Council whether funds allocated from budget or CIL.

**Resolved:** That the purchase of an additional speed warning sign is approved. (Prop Cllr Neish, 2<sup>nd</sup> Cllr G Norman) All in favour

To consider quotes for electricity and alarm, container Overcote Lane.

**Resolved:** That the quote from Riggall and Hawksford for £945.30 +VAT be accepted. (Prop Cllr MacPherson, 2<sup>nd</sup> Cllr Holloway) All in favour.

30.6 To note the budget report as at 31<sup>st</sup> May 2018.

**Noted**

30.7 To approve additional temporary grounds staff June 2018.

**Resolved:** That additional temporary grounds staff be approved for one month. (Prop Cllr Holloway, 2<sup>nd</sup> Cllr Whyte) All in favour

Cllr Fountain requested that the Overcote car park is sprayed with weed killer ASAP.

Cllr Whyte commented that Frank Johnson from the Bowls Club was willing to do this again.

30.8 To note the bank reconciliation as at 31<sup>st</sup> May 2018.

**Noted**

### 31. Planning

31.1 To note the following applications that have been approved:

(i) Application Ref: 18/00047/LBC

85 High Street Needingworth

**Noted**

(ii) Application Ref:18/00580/HHFUL  
Fairview Bluntisham Road, Needingworth

**Noted**

(iii) Application Ref:18/00692/FUL  
Land between 3 and 5 Overcote Lane Needingworth

**Noted**

31.2 To consider letter from HDC regarding application 18/00068/s73

**Resolved:** That the hours are accepted with the condition that parking is within their site as per their original application. (Prop Cllr Whyte, 2<sup>nd</sup> Cllr G Norman) All in favour

### 32. Village Hall

32.1 To receive a report from the representative of the Village Hall Trust.

Cllr Fountain reported:

- Had AGM and 1 meeting since last report
- 6 trustees and 1 member, including Claire Edge a new trustee
- Officers remain unchanged
- Pop up restaurant on Tuesday 31<sup>st</sup> July, set 3 course menu catering for up to 60 covers.

32.2 To receive an update on the plans for the Music Festival 2018.

Cllr Fountain reported:

- Similar format to last year
- Have received sponsorship from Morrisons
- There will be an A14 roadshow attending on either Saturday or Sunday
- Now called 'NFEST'
- Programmes are ready to be delivered

Cllr Williamson commented that WI are not providing teas.

Cllr Fountain confirmed that Chatters will be providing the teas at the Music Festival this year.

The Clerk asked if the intention was to park on the field. There has been no formal request. Cllr Fountain will email the request to the Clerk.

32.3 To approve revised security arrangement for Music festival 2018.

Cllr Fountain confirmed there will be 4 security officers in attendance.

Cllr Pearce requested Cllr Fountain to confirm this in writing to the Clerk.

32.4 To receive an update on "Battles Over" commemoration November 2018

Cllr Fountain considered this to be for the Parish Council to arrange and confirmed that the Village Hall could supply hot and cold refreshments and the Scouts could provide a BBQ.

Cllr MacPherson will discuss ideas with the Clerk.

### 33. Environment.

(i) To consider application for LHI BID 2019/20

The Parish Council considered 3 suggestions:

- Overcote Lane – extend the footpath and speed restrictions
- Meeting Lane – speed restrictions
- Millfields to Cemetery – footpath to provide a safer route to Millfields for the children

**Resolved:** That the Millfield to Cemetery footpath be submitted for a LHI BID 2019/20. (Prop Cllr Pearce, 2<sup>nd</sup> Cllr Mortlock) All in favour

(ii) To consider request for installation of Gas governor Overcote Lane car park.

Cllr Pearce has discussed with Fisher German LLP and this is to replace the obsolete gas governor on the High Street.

**Resolved:** That in principle to approve the request subject to terms and conditions being agreed. (Prop Cllr Williamson, 2<sup>nd</sup> Cllr G Holloway) All in favour

(iii) To consider request for use of Common Land Holywell Front for Porsche owners club rally.

**Resolved:** That the request for use of Common Land Holywell Front for Porsche owners club rally be approved. (Prop Cllr MacPherson, 2<sup>nd</sup> Cllr G Norman) All in favour

(iv) To review parking Overcote playing field car park.

**Resolved:** That the Clerk write to residents requesting them to use their dedicated parking spaces at their properties and to refrain from parking in the Overcote car park (Prop Cllr Holloway, 2<sup>nd</sup> Cllr Whyte) All in favour

### 34. Correspondence

To receive correspondence and agree any actions:-

(i) To note the RSC minutes 8<sup>th</sup> May 2018.

**Noted**

(ii) To note invitation to Freedom of the Town/Armed forces day, 30<sup>th</sup> June, St Ives and agree representative.

Cllr Norman will represent the Parish Council

**Noted**

(iii) To note the update on A14 improvement scheme dated June 2018.

**Noted**

(iv) To note letter regarding parking St Johns Close.

**Noted**

(v) To approve request for fun run 7<sup>th</sup> July 2018, Millfields.

**Resolved:** That the request for fun run at Millfields on 7<sup>th</sup> July 2018 be approved. (Prop Cllr C Norman, 2<sup>nd</sup> Cllr MacPherson) All in favour

(vi) To consider request for use of playfield Overcote Lane for wedding reception.

**Resolved:** That the request for use of playing field Overcote Lane for wedding reception be approved subject to adequate insurance being in place and a signed copy of the terms and conditions being received. (Prop Cllr MacPherson, 2<sup>nd</sup> Cllr Williamson) All in favour

(vii) To consider request for tent Overcote playing field Garden Club annual village show.

**Resolved:** That the request for tent on Overcote playing field for the Garden Club annual village show be approved. (Prop Cllr MacPherson, 2<sup>nd</sup> Cllr Williamson) All in favour

### 35. Items to report

- Cllr Williamson reported on the DMC meeting of 29<sup>th</sup> May 2018: if Council object to an application they must send a representative to speak. The vote was very close, 7-6 in support of the application, with everyone agreeing that our objections were sound. However it was sited that the policies do not allow for them to object and by proposing acceptance they will have greater control on the planning application. There were no objections from Highways or Education. Cllr Neish took legal advice whether he could vote, it was deemed that he shouldn't due to chairing an open meeting and a Council meeting and having already voted on the application. Cllr MacPherson considers it wrong that planning applications are considered in isolation. Cllr Holloway suggested a press release, Councillors agreed. Clerk to prepare and distribute for approval at the Planning & Finance meeting prior to issue. Cllr Neish in future may have to abstain from voting on applications at Parish level to be able to vote at District level.
- Cllr Neish asked if there were any questions from his report. There were none.
- Cllr Neish informed Councillors that there were A14 road shows circulating the area showing the improvements to the scheme.
- Cllr Fountain queried if the Parish Council were going to engage with residents for ideas to use the CIL money.

- Cllr Holloway informed Councillors of a post on the Holywell-cum-Needingworth Facebook page suggesting Councillors are taking back handers. The Clerk had contacted admin and had the comment removed. No further action to be taken.
- Cllr Holloway informed Councillors of an article on Facebook reporting that Giffords Farm is proceeding following the withdrawal of the Wyton site for 3,500 houses. There is now a petition against Giffords Farm.  
Cllr Neish informed Councillors that once the Local Plan is accepted (it is with the Inspectorate now) Giffords Farm will not be considered because it is not in the Local Plan.
- The Clerk advised the A14 westbound J29 (Bar Hill) will be closed 4 – 8 June
- The Clerk advised that St Ives Town Council had been unable to stop the delivery of The Bridge to residents of the Parish in June.
- The Clerk advised that she has received several items of correspondence regarding the removal of the stile in Holywell. The Clerk advised Council that this is private land and not a public right of way therefore not for the Council to comment.

Being no further business the meeting closed at 9.25pm

Chairman

Date