

HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL

Needingworth Village Hall, Overcote Lane, Needingworth, St Ives. PE27 4TU.
Thursday 28th November 2017

To all members of the Council

You are hereby summoned to attend a meeting of Holywell-cum-Needingworth Parish Council to be held in **Millfields Pavilion, Mill Way Needingworth on TUESDAY 5th December 2017 at 7.15 pm for 7-30pm** for the purpose of transacting the following business.

J A Bowd Clerk to the Council

AGENDA

113. Apologies.

To receive and accept Apologies for Absence.

114. Declarations of Interest.

To receive Declarations of Interest – Personal and/or prejudicial and the nature of those interests relating to items on the agenda.

115. Minutes.

To confirm the Minutes of the Meeting held on 28th November 2017.

116. To receive a presentation from HDC on planning enforcement matters.

117. Public Forum

To allow any member of the public to address the council. Time Allowed 10 minutes

118. District and County Councillor Reports

To receive verbal reports from district and county councillors

119. Policing.

119.1 Neighbourhood Policing Team – Any Issues and Concerns.

120. Clerk's Report.

To receive written report.

121. To note minutes of the following committees:

- (i) Planning & Finance. 21st November 2017
- (ii) Environment 21st November 2017

122. Finance and Risk.

- 122.1. To approve accounts for Payment as at 5th December 2017.
- 122.2 To approve the following payments within the clerk's delegated powers:
 - (i) Travis Perkins bow saws £26-90.
- 122.3 To note the budget report of 27th November 2017
- 122.4 To agree Precept for 2018/19.
- 122.5 To consider energy supplier for Millfields from 1st April 2018.
- 122.6 To note accounts for The Villager.
- 122.7 To consider update and quotes for replacement tractor.
- 122.8 To approve repair to tennis court car park

123. Planning

123.1. To consider the following applications **received**:

- (i) Application ref. 17/02278/FUL Erection of dwelling following demolition of existing garage.
39 Ashton Close Needingworth.
- (ii) Application Ref: 17/02466/HHFUL. To extend garage into car port and internal alterations.
19 Priory Road Needingworth.

123.2 . To note the following applications that have been **approved**.

- (i) Application ref:17/01641/FUL

The demolition of an existing bungalow and the construction of two dwellings
Watermill Back Lane Holywell St Ives PE27 4TQ

- (ii) Application ref: 17/01700/LBC

Proposed installation of a new shower room on the first floor, proposed alterations to an existing shower room in the attic

Hill Farm House Holywell Front Holywell St Ives PE27 4TG.

- (iii) Application Ref: 17/01693/LBC.

Proposed works to an existing outbuilding to convert part of the building into a study, a shower room and gym. The remainder to be retained as store rooms and workshop.

Hill Farm House Holywell Front Holywell St Ives PE27 4TG.

- (iv) Application Ref:17/01740/HHFUL

Re-roofing of existing extension as current roof not fit for purpose. Insertion of Velux Flat Roof Kerbs to raise the pitch of the existing 2 Velux windows from approx 10 degrees to approx 28 degrees

6 Old Farm Close Needingworth St Ives PE27 4SG.

- (v) Application Ref:17/0208/Tree.

T019 - Ash tree - Crown lift to approx. 2.5m to allow clearance for improved landscaping

T020 - Horse Chestnut - Crown lift to approx. 2.5m to allow clearance for improved landscaping

T021 - Ash tree - Crown lift to approx. 2.5m to allow clearance for improved landscaping

In each instance, the desired effect can be achieved by removal of very little branch and foliage material and should only constitute a light operation.

The Marsh Harrier Needingworth Road Needingworth St Ives PE27 4NB

123.3 To note the following applications that have been **declined**.

- (i) Application Ref: 17/00867/FUL

To demolish existing bungalow with a new contemporary two storey house.
Churchside Holywell Front Holywell St Ives PE27 4TG.

123.4 To review response to complaint made to HDC regarding planning application
16/01147/HHFUL

123.4 To consider proceeding with a Neighbourhood Plan following presentation at November meeting.

124. Village Hall.

124.1 To receive and note letter from Mrs E MacPherson.

124.2 To receive and note the minutes dated 21st September 2017.and 26th October 2017.

124.3 To receive a report from the representative of the Village Hall Trust.

124.4. To note closure dates of village hall for Kitchen extension

125. Environment.

- (i) To approve sonic tomography on Beech Tree Holywell churchyard.
- (ii) To consider Tennis Club request for a sign at the entrance to the village hall car park.
- (iii) To review data from speed warning sign Church Street.
- (iv) To consider the appointment of joint tree warden.

126. Community engagement.

- 126.1 To receive a verbal report on the Christmas tree lights switch on.
- 126.2 To consider starting community surgeries.

127. To receive **correspondence and agree any actions:-**

- (i) To note the RSC minutes of 12th September 2017.
- (ii) To note the RSC minutes of November 14th
- (iii) To consider letter from resident of Sunrhyll received 14th November 2017.
- (iv) To consider letter from resident about parking Millfields Saturday 25th November 2017.
- (v) To note the meeting 11th December 2017 – “campaign to end loneliness”
- (vi) To note email the Huntingdonshire Parish Councils - Online Communities contact

128. Policy

- (i) To approve civic regalia policy.

129. Items to report

130. To resolve to close the remainder of the meeting to the public due to the confidential nature of the business to be discussed.

131. Staff.

- (i) To receive an update on groundsman's hand injury