

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 2nd OCTOBER 2018 AT 7.30PM IN MILLFIELDS PAVILION**

PRESENT:

Cllr C Pearce (Chairman)
Cllr R Fountain
Cllr A Holloway
Cllr L Macrae
Cllr E MacPherson
Cllr S Martin
Cllr S Mortlock
Cllr G Norman
Cllr C Norman
Cllr C O'Reilly
Cllr A Whyte
Cllr M Williamson
Miss J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

IN ATTENDANCE:

There were 11 members of the public present.

77.Apologies.

To receive and accept Apologies for Absence.

District Cllr / Cllr J Neish - Personal

78.Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item .

Cllr O'Reilly: non pecuniary item 89.4 relative of resident

79. Minutes

To approve the minutes of:

- (i) Full Parish Council meeting 4th September 2018
Cllr Whyte raised concerns that the 'Parish Council Statement' that was read out at this meeting was not discussed or voted on prior to its delivery.
Resolved: That the minutes of the Meeting held on 4th September 2018 be signed by the Chairman as being a true and correct record. 9 in favour, 2 abstentions, 1 against. (Prop Cllr Holloway, 2nd Cllr MacPherson)
- (ii) Ex-Ordinary meeting 18th September 2018
Amendments: item 73 & 74 should read 'Freedom of Information'
Resolved: That the minutes of the Meeting held on 18th September 2018 be signed by the Chairman as being a true and correct record with the above amendments. 9 in favour, 3 abstentions. (Prop Cllr MacPherson, 2nd Cllr Macrae)

80.Public forum

To allow any member of the public to address the council. Time Allowed 10 minutes

A resident raised that he had previously requested a meeting with the Clerk to discuss communication and understands why this meeting has been refused. He commented that with a few minor changes to how the Council approach their communication with the residents a lot of the recent events could have been avoided. The Council were given a copy of his suggestions for change.

A representative of the CIL Action Group addressed the Council and refuted the inappropriate remarks in District Councillor Neish's statement made at the Extra Ordinary meeting in

September. She further commented that all information that they have disseminated was gathered from the Clerk, minutes and responses to FOI requests. The resident stated that the facts that had been read out will be sent to residents and that the CIL Action Group is not a minority group. (attached as appendix1)

A second resident distributed information on a proposal for a village APP to be discussed at item 89.4.

Another resident queried what the purpose of the numbers were on the questionnaires sent to residents. The resident further queried what processes are in place to safeguard resident's personal information that is being requested on the questionnaire.

Cllr Pearce replied that the numbers were in place to keep track of how many were sent out in the Parish, however residents are able to request a copy by email or download a copy from Facebook. Personal data will be kept in the office.

81.District and County Councillor Reports

To receive verbal reports from district and county councillors.

District Cllr Neish sent his apologies he was unable to attend due to an HDC meeting.

In his absence the Clerk read out an update covering the Aldi proposed development which is expected to be on DMC 16th October, the examination of the Local Plan is now over and outcome awaited. There had been no update on the Churchside appeal but the Parish Council would be kept advised of developments.

82.Policing

82.1Neighbourhood Policing Team – Any Issues and Concerns

Cllr Holloway commented there has been several recent burglaries in Holywell and that he personally has organised a meeting on Thursday 4th October, 7.30pm at the Ferryboat to discuss how to safeguard our village.

Cllr Mortlock advised the Parish Council that she has contacted the police to arrange another police surgery in the village.

Cllr MacPherson advised that there is a police surgery on 3rd October 2018, 11am – 12pm at Co-op, St Ives.

83.Committees

To note the minutes of the following committees:-

- (i) Planning & Finance 18th September 2018

Noted

84.Clerk's Report

To receive written report.

Meeting Dates: –

6th November 2018 – Full council.

16th October – Planning & Finance, Consultation, HR & Leisure Facilities

Items to report.

- Clerk claimed 10 hours overtime August 2018 paid in September salary (HR minutes 17/10/18 19.)
- BACS transfer from Amey Cespa £1440.00 received 13/9/18 settlement of invoice for replacement gate at Millfields.
- £45 cash received for garden plot rents. Clerk unable to bank in line with financial regulations as paying in book sent by CO-OP does not allow deposit of cash at the Post office. A replacement is on order (24/9/18) but may take 7-10 days.
- Christmas meal- suggested date Tuesday 18th December venue The Queens Head Needingworth.
- Clerk attending CAPALC training: Finance 3/10/18.
- Office closed Friday 5th October 2018 Clerk on leave.

85.Finance and Risk.

85.1.To approve accounts for payment as at 2nd October 2018.

Resolved: That the accounts for payment totalling £9229.30 be approved. All in favour.
(Prop Cllr Williamson, 2nd Cllr Mortlock)

85.2 To approve the following payments made within the Clerks delegated powers:

(i) SIQP £269 –questionnaires and supporting letter.

Resolved: That the above payment made within the Clerks delegated powers be approved. All in favour. (Prop Cllr Williamson, 2nd Cllr G Norman)

85.3.To note the budget report as at 26th September 2018

Noted

85.4 To note the bank reconciliation as at 24th September 2018

Noted

85.5 To note the Completion of the limited assurance review for year ending 31/3/18.

Noted

86.Planning

86.1 To consider the following applications that have been received:

- (i) Application Ref: 17/01706/FUL Proposal: Erection of food store (use class A1) with associated parking, landscaping, access and associated works.
Additional information
Land At Junction Of Stocks Bridge Way And Needingworth Road St Ives.
Cllr Pearce reminded Councillors that this is not in our Parish.
Cllr MacPherson raised concerns that the nitrogen levels that had previously tested, before MacDonalds development, showed levels at 39.95%. The acceptable level is 40%, therefore this is sure to rise with additional traffic from MacDonalds and the proposed Aldi development.
Cllr Mortlock and Cllr Fountain commented that a crossing will make congestion worse in this area.
Cllr Pearce advised this is a cycle route and there is a requirement for a safe route to school.
Cllr MacPherson queried why development were not looked at together.
Resolved: That the application be rejected based on previous objections regarding change of use for land from light industrial to retail, emission levels and steady accumulation of traffic. 11 in favour, 1 against (Prop Cllr MacPherson, 2nd Cllr Holloway)

86.2 To note the following applications that have been approved:

- (i) Application ref: 18/01559/LBC Limewash milestone and black lettering
Milestone adjacent to 62 High Street Needingworth.
Noted

87.Village Hall

87.1To receive a report from the representative of the Village Hall Trust.

Cllr Fountain reported:

- September meeting has been postponed to next week
- There is a new trustee, Noel Glass
- Morrisons have booked the Village Hall for their Christmas party for approx. 200 people.

88.Environment.

- (i) To consider request from Needingworth Guides to carry out coppicing Holywell Spinney.

Resolved: That the request from Needingworth Guides to carry out coppicing at Holywell Spinney be approved. All in favour. (Prop Cllr Pearce, 2nd Cllr MacPherson)

- (ii) To consider proposal from Luminus group to transfer ownership of footpath- Harris Crescent to Overcote Playing field to the Parish Council.

Cllr Pearce advised that there are conifers on one side that are in excess of 20 feet tall and the hedge on the other side is overgrown. There is no benefit to the Parish Council to takeover ownership only that residents use it.

Cllr Whyte commented that the pavement is cracked.

Resolved: That the Parish Council do not take ownership of the footpath Harris Crescent to Overcote playing field. All in favour. (Prop Cllr MacPherson, 2nd Cllr Fountain)

- (iii) To consider proposal for bus service to Morrisons under s106 agreement.

The proposed bus service is only connecting to the town service and not linking to the villages.

There is a meeting on Wednesday 10th October 2018, 8pm – Cllr Macrae and Cllr C Norman will attend.

Cllr Pearce advised there is a questionnaire available for views to be considered, to be completed by 31st October 2018. Link to be added to the Parish Council website.

89. Community Engagement.

- 89.1 To receive an update on plans for Beacon lighting Sunday 11th November 2018.

Cllr MacPherson reported:

- Event from 6pm with teas and coffees available for a donation to the British Legion
- Church will be displaying poppies
- Unsure if the History Group will be displaying anything
- Clerk will contact Mr J Anderson to organise the beacon.

Cllr Fountain advised that he had provisionally made arrangements to provide liquid refreshments and the Scouts to provide a BBQ.

- 89.2 To consider request from Needingworth Brownies for small camp fire in Overcote Lane car park.

Resolved: That the request from Needingworth Brownies for a small camp fire in Overcote Lane car park be approved. All in favour. (Prop Cllr MacPherson, 2nd Cllr Holloway)

- 89.3 To appoint volunteers Community gritting scheme 2018-19.

Volunteers appointed: Cllr Holloway, Cllr O'Reilly and I Armstrong

- 89.4 To consider proposal for a 'Needingworth APP'

A resident advised Parish Council of his proposal for a Needingworth APP, detailing cost: £500 (apple charge and the Parish Council would own the APP) or free if using just the QR code. Hosting cost £50/month (reduced from £95), no charge for the build of the APP (would normally cost circa £2k). The APP would be GDPR compliant. There is the opportunity to charge local businesses to advertise on the APP.

Councillors generally thought this was a good idea and will research this proposal to put forward recommendation.

- 89.5 To note the Visiting Support Service for Older People.

Noted

- 89.6 To consider request for Chains to be worn –St Ives Town Council.

Resolved: That the request for Chains to be worn be approved. All in favour. (Prop Cllr Pearce, 2nd Cllr MacPherson)

89.7 To approve new Parish Council website.

Councillors generally liked the new Parish Council website with the following comments to be addressed:

- Needs a stronger front page
- Map of Parish – boundary is incorrect and fades on zooming in
- Do not see much of the site when accessing the webpage on a mobile device
- Suggest having different coloured tabs
- Varying opinions whether to include Parish Councillor photos on the website.

90. Correspondence

To receive correspondence and agree any actions:-

- (i) To note Highways England plans to part upgrade A14 to motorway

Noted

- (ii) To note letter of thanks from Porsche Club re use of Common Land Holywell.

Noted

- (iii) To consider CAPALC GDPR regulations membership scheme.

The Clerk advised that it is now optional to appoint a Data Protection Officer. CAPALC are offering this service on a hands-off approach and will only intervene when required.

Resolved: That the Parish Council sign up to the CAPALC GDPR regulations membership scheme. 11 in favour, 1 abstention. (Prop Cllr Williamson, 2nd Cllr Pearce)

- (iv) To note the 18/811 West Surface Dressing - Various Roads

Noted

- (v) To note the Cambridgeshire Local Councils Conference 2018 and agree attendance
The Clerk will attend.

Noted

- (vi) To note the Hanson-Aggregates Needingworth Liaison Meeting held on 17th September 2018.

Noted

- (vii) To note letter from resident regarding Extraordinary PC Meeting: 18th September 2018.

Noted

- (viii) To consider invitation to Charity Cap Dance at St Ives Corn Exchange on Saturday the 27th October.

Cllr Williamson will be attending.

- (ix) To approve retrospect request for scaffolding on Common Land Holywell Front.

Resolved: That the retrospective request for scaffolding on Common Land, Holywell Front be approved. All in favour. (Prop Cllr Pearce, 2nd Cllr Williamson)

91. Items to report

- Cllr MacPherson advised Parish Council that she had attended a Road Safety Committee meeting where concerns have been raised about the Wheatsheaf junction.
- Cllr G Norman commented that the Bowls Club hedge needs to be trimmed.
- Cllr Mortlock commented on the additional litter from MacDonalds.
- Cllr Fountain commented that the growth at the back of the Village Hall has not been cut yet despite raising this in June. It is now obstructing the gutter and queried why this is being referred to the Environment committee.
Cllr Pearce advised that hedge cutting cannot be done through the summer. This will be deferred to the Finance & Planning committee.
- Cllr Holloway commented that District Cllr Neish had raised that there was a possible WW2 bomb site in the area and queried whether there was an update on this.

Being no further business the meeting closed at 8.53pm

Chairman

Date

The CIL Action Group refute the inappropriate remarks made in Cllr Neish's speech at the Extraordinary meeting, he stated we are providing misleading information yet all the information disseminated to residents had already been clarified, at the meeting on the 4th of September, as coming from the clerk, councillors or from minutes publically available.

Further information from the sub committee on the 20 March and ratified at the Parish Council meeting on the 3 of April in closed session have come to light:-

- Sub committee minutes approved although this is now renamed a working party – we would like clarification why.
- Councillor Neish reminded councillors that the decision for a stand alone office had already been taken
- Concerns were raised that residents may not perceive this as good use of Morrison's CIL money

Yet this was ratified 10 in favour and 3 absentees. AND YOU THOUGHT IT MIGHT NOT BE CONSIDERED GOOD USE OF CIL MONEY!

This appears to contradict the recent letter sent out to Parishioners. And while we are on that letter no one has suggested that the council has allocated the whole of the CIL monies to the Parish Office.

The suggesting meeting with the councillors and the CIL action group may actually clarify all these misunderstandings.

These facts will be disseminated to the residents ASAP.

We are not a minority group, how can we be when over 80 residents voiced their views in emails.

As elected councillors you are accountable to the residents of the parish.

(As received by email at the Parish office 8th October 2018 @ 13.15)