

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 3rd JULY 2018 AT 7.30PM IN MILLFIELDS PAVILION**

PRESENT:

Cllr C Pearce (Chairman)
Cllr R Fountain
Cllr A Holloway
Cllr L Macrae
Cllr E MacPherson
Cllr S Martin
Cllr S Mortlock
Cllr J Neish
Cllr C Norman
Cllr G Norman
Cllr C O'Reilly
Cllr A Whyte
Cllr M Williamson
Miss J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Parish Clerk)

IN ATTENDANCE:

There were 5 members of the public present.
County Councillor K Reynolds

36. Apologies.

To receive and accept Apologies for Absence.

District Councillor L Besley

37. Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

Cllr C Pearce 46.1 (iv) known to applicant.

Cllr S Mortlock 46.1 (iv) known to applicant.

Cllr A Whyte 46.1 (iv) known to applicant.

Cllr J Neish declared an interest in any items or discussions relating to HDC.

38. Minutes.

To confirm the Minutes of the Meeting held on 5th June 2018.

Resolved: That the minutes of the Meeting held on 5th June 2018 be signed by the Chairman as being a true and correct record. All in favor. (Prop Cllr Holloway, 2nd Cllr Williamson)

39. To receive a presentation from CCC on the TA process

David Allatt, Transport Assessment Manager, CCC gave a short presentation on the Transport Assessment process.

The Government policy supports sustainable growth. CCC are required to mitigate the impact of new development. The impact of the new development must be severe in order to facilitate infrastructure changes.

Mr Allatt went on to discuss the Bluntisham Road development stating that the junction with A1123 and Silvaco roundabout need fixing however this cannot be done via this development. Colleagues within CCC are aware of the traffic issues at these locations and are seeking to rectify them.

Cllrs asked questions relating to:

- Silvaco roundabout – why were all the sites currently being developed not asked collectively to address problems in the area that will be exacerbated by the increase in traffic due to these developments.
- Tesco – road narrowing
- Emphasis placed on public transport and cycling – unrealistic to assume residents will seek alternative forms of transport when the reality is they will have 2 cars per household minimum.
- Collection of traffic data and developers control over what is recorded.
- Lack of consideration for overall development in an area.
- Need to understand the local demographic in relation to service centres and facilities such as health care.
- Consult with Parishes on local needs when considering development mitigation.

Cllr Pearce thanked Mr Allatt for attending.

40.Public Forum.

To allow any member of the public to address the council. Time Allowed 10 minutes

A non-resident stood up to speak and Cllr Pearce advised that as he was not a resident he could not speak.

No members of the public wished to speak.

41.District and County Councillor Reports

To receive verbal reports from district and county councillors.

Nothing to report

42.Policing

42.1 Neighbourhood Policing Team – Any Issues and Concerns

No comments

43.Committees

To note the minutes of the following committees:-

(i) Leisure facilities 19th June 2018

Noted

(ii) Planning & Finance 19th June 2018

Noted

(iii) Consultation 19th June 2018

Noted

44.Clerk's Report

To receive written report.

Meeting Dates: –

4th September 2018 – Full council.

17th July – Planning & Finance, Consultation & Environment

Items to report.

- Village litter pick 22/6/18 Disappointing turn out with only 6 volunteers. Noticeable lack of litter in areas covered. Thank you to Cllrs Mortlock, Macrae & Martin for collecting along with Mrs A Jackson Assistant to Parish Clerk. Cllr MacPherson for making tea at village

hall on our return. Morrisons for supplying cakes. Cllr O'Reilly commented that it was a poor turn out for the litter pick and that if it was held on a weekend or in school holidays there would be a better turn out. Cllr Pearce advised that if the litter pick is held on a weekend then Cllrs will need to organise. Cllr Neish reminded Council that the litter pick before on a Friday was the best turn out.

- LHI BID 2019 : footpath creation Mill Way between Millfields car park and cemetery. Submitted 21/6/18
- Cllr G Norman has stained gates on Pound Hill as you come into 30mph zone. Thank you. Cllr G Norman commented that the grass by one of the gates is as high as the gate.
- Clerk will be taking holiday: 13th July, 19th July and 23-27th July
- Cllr Pearce and Clerk met with Cadet Gas to discuss gas governor 26/6/18. Await outcome to discussions which will be brought to Council for approval.
- Allett cylinder mower has been paid for and collected by purchaser.

45.Finance and Risk.

45.1.To approve accounts for payment as at 3rd July 2018.

Resolved: That the accounts for payment totalling £11,652.83 be approved. (Prop Cllr Williamson, 2nd Cllr G Norman) All in favour.

45.2 To approve the following payments made within the Clerks delegated powers:

- (i) Ramsey Glass £15.00 glass for Roll of Honour.
- (ii) Everything I own licence £24.61 – following computer failure.
- (iii) CAPALC catch up day £30.00 Clerk training.

Resolved: That the payments within the Clerks delegated powers totalling £69.61 be approved. (Prop Cllr Pearce, 2nd Cllr Macrae) All in favour.

45.3.To note the budget report as at 25th June 2018

Noted

45.4 To note the bank reconciliation as at 27th June 2018

Noted

45.5 To appoint an internal auditor for 2018/19

Resolved: That Mr Williamson Mijan Ltd is approached to be appointed as the internal auditor for 2018/19 (Prop Cllr Neish, 2nd Cllr Pearce) All in favour.

45.6 To review the RoSPA play area report and agree actions

The Clerk provided a report outlining the areas for remedial action.

The Clerk advised:

- Rainbow unit shelf had been replaced.
- MUGA worn grass will be levelled.
- A frame unit will continue to be monitored as part of weekly checks.
- Carousel small tile gap to be filled.

45.7 To approve setting up of a new Parish Council website

The Clerk advised there continues to be issues with the existing website, Parish Net are not responding to emails, telephone calls or mobile calls.

Resolved: That the new website by function 28 is set up at a cost of £450 +VAT set up cost and £10+ VAT per month hosting be approved. (Prop Cllr Neish, 2nd Cllr Mortlock) All in favour.

45.8 To consider replacement mower/brushcutter

Chairman explained that the Etesia brushcutter has an oil leak 2 companies have Quoted verbally a fee in region of £500 to fix as it will involve removal of the engine.

As Etesia is nearly 4 years old Clerk has obtained replacement costs as policy is to trade in at end of year 3.

Resolved: That the John Deere X590 be purchased at a cost £3,550 +VAT (includes part exchange of the Etesia) be approved. (Prop Cllr Neish, 2nd Cllr Williamson) 8 in favour, 5 against.

45.9 To approve wording and printing of Annual report 2018

Cllr Pearce requested a few words about George Britton be added.

Resolved: That the wording is approved with the above addition and St Ives Quick Print quote for £219 to print the Annual Report 2018 be accepted. (Prop Cllr G Norman, 2nd Cllr Holloway) All in favour.

46.Planning

46.1 To consider the following applications that have been received:

- (i) Application Ref:**18/01073/OUT** Proposed residential development comprising the erection of 45 dwellings, proposed access arrangements, and associated works.

Land Rear of 92 To 108 High Street Needingworth

Cllr Pearce advised that letters of objection have been received.

Cllr Williamson commented that Council need to object based on consistency of being a smaller settlement and that the Parish already have one site approved (14 houses) and another site with outline planning permission (120 houses)

Cllr MacPherson raised that there was no indication in the plans that the land that is not built on will be handed to the Parish Council. She further commented that the lake is unsafe and would need to be fenced in. Concerns were raised that the other land not used could be built on at a later date and why would a developer give this land away.

Cllr Fountain commented that in principle it is a nice development if appropriate restrictions were put in place ie. Road calming to reduce the number of potential accidents.

Resolved: That the application be rejected. (Prop Cllr Williamson, 2nd Cllr MacPherson) 8 in favour, 2 against, 3 abstentions.

- (ii) Application Ref: 18/00691/LBC
Proposed new mild steel external handrail to main entrance
1 Holywell House Holywell Front Holywell St Ives PE27 4TG

Resolved: That the application be accepted. (Prop Cllr Williamson, 2nd Cllr Holloway) All in favour.

- (iii) Application Ref:18/01283/S73 Application for variation of condition 2 and 3 for application 17/01641/FUL- amendments to plans and materials

Watermill Back Lane Holywell

Resolved: That the application be accepted. (Prop Cllr Holloway, 2nd Cllr Williamson) All in favour

- (iv) Application 18/01158/FUL Extension to open storage area with surfacing, drainage/flood mitigation works and landscape planting
Needingworth Industrial Estate Needingworth Road Needingworth PE27 4NB
Cllr MacPherson commented that the area is already used for storage however the new storage will be considerably higher and further added that Council should add the condition that they would object to lighting.
Resolved: That the application be accepted. (Prop Cllr G Norman, 2nd Cllr Holloway) All in favour

46.2 To note the following applications that have been approved:

- (i) Application ref:18/00042/ADV 3 number building mounted illuminated façade signs.WM Morrison PLC
Noted
- (ii) Application ref:18/00368/NMA Amendment to 15/00730/HHHFUL- omit alteration to brickwork and pitched roof to utility room, retain flat roof but restructure to align with dining room, reduce fascia to align with 3 brick feature string course corbel. Make good utility brickwork, loose side door and lime wash
85 High Street Needingworth
Noted
- (iii) Application ref:18/00580/HHFUL Single storey rear and side extensions, replace front porch and replacement flat roof with pitched roof.
Fair View Bluntisham Rd.
Noted
- (iv) Application ref: **18/00239/HHFUL**
Proposed new annexe to replace the existing summerhouse/garage to the rear of the site
Spring Cottage Holywell Front
Noted
- (iv) Application ref: **18/00624/HHFUL** Proposed extensions and remodelling.
Fallowfield Back Lane Holywell
Noted
- (v) Application ref: **18/00811/HHFUL** Demolition of conservatory and erection of new proposed single storey rear extension
30 Chapel Close Needingworth St Ives
Noted
- (vi) Application ref: **18/00446/HHFUL** Widen existing roof dormer windows
8 The Furlongs Needingworth St Ives PE27 4TX
Noted

46.3 To note the following applications on which we have not been consulted:

- (i) Application ref: **18/01257/NMA** Non Material Amendment to 17/01641/FUL - East elevation replace brickwork with timber effect cladding as per other elevations, Change anodised aluminium frames to powder coated aluminium frames, Windows to Master, bedroom 3 and 4: replace triangular top section of windows timber effect boarding, Change rear kitchen main window to French doors. Remove roof lights - 1 No. from master en-suite and 1 No from master dressing room.
Watermill Back Lane Holywell St Ives PE27 4TQ
Noted

47. Village Hall

47.1 To receive a report from the representative of the Village Hall Trust.

Cllr Fountain reported:

- All running well
- Village Hall are hosting a pop up restaurant on Tuesday 31st July, tickets cost £20 for a 3 course dinner and it would be nice to see a representative from the Parish Council at this event. Have sold 52 tickets so far.
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47.2 To receive a report on the Music Festival 2018.

Cllr Fountain reported:

- Good weather, however Sunday attendance was down and it was felt this was due to it being too hot.
- Everything went well and there were no problems as far as Cllr Fountain was aware.

Cllr Neish commented that the groundsmen had worked very hard and the Overcote Playing field was in great condition and added it was a shame that the Village Hall did not thank them and the Clerk.

Cllr Williamson added that the Church was also well tended in preparation for the well dressing and thanked the groundsmen.

48. Environment.

(i) To consider email relating to grass cutting Holywell Front.

Cllr Whyte commented that some residents cut the area outside their homes and rake the cuttings up, these cuttings are then dumped in the ditch opposite.

Resolved: That the Clerk reply advising the grass was previously too wet to cut but is now back to normal cuts due to the weather. (Prop Cllr Pearce, 2nd Cllr Williamson) All in favour

(ii) To note the final response from One Stop customer services regarding parking at shop site.

Cllr Macrae commented that the response was not good enough.

Cllr Mortlock recommended posting the response on the noticeboard at the shop.

Resolved: That the Clerk will write to the Chief Exec at Tesco and include a copy of the correspondence and replies. (Prop Cllr Pearce, 2nd Cllr Macrae) All in favour.

(iii) To note correspondence regarding grass verges/cutting

The Clerk advised that the Groundsmen are already working at over 300hrs extra per year on grass cutting.

Noted

49. Community Engagement.

49.1 To approve Christmas light switch on Friday 7th December 2018.

Resolved: That the Christmas light switch on Friday 7th December 2018 be approved. (Prop Cllr Whyte, 2nd Cllr Holloway) All in favour

49.2 To consider commemoration event to mark 100 years end of World War 1.

The Clerk provided a summary of plans so far.

Noted

49.3 To note recordings from Speed warning sign Mill Way

Noted

49.4 To approve updates to welcome pack.

Resolved: That the updates to the Welcome Pack be approved. (Prop Cllr Mortlock, 2nd Cllr Neish) All in favour

50. Correspondence

To receive correspondence and agree any actions:-

- (i) To consider email relating to parking and the emergency services.
Cllr Macrae advised that on the night of the fire the Fire Service did not have a problem accessing the area.
Cllr Neish confirmed that the Fire Service had no issue on the night of the fire. From the perspective of the Fire Service the points raised are a police matter.
Resolved: That the Clerk write to the resident informing them that their comments are noted, however they would need to contact the relevant service responsible. (Prop Cllr Neish, 2nd Cllr Pearce) All in favour
- (ii) To approve additional dates for Needingworth Football Club matches
The additional dates are within the terms of agreement with Needingworth Football Club.
- (iii) To note the Street Naming & Numbering Notifications
Noted

51. Items to report

- Cllr Mortlock thanked Cllr G Norman for repainting the edge strip on the bus stop white.
- Cllr Mortlock commented that a lot of highway signs are disappearing into the hedgerows or require cleaning.
- Cllr G Norman reported the light at the bowls club is still on.
- Cllr G Norman advised he will purchase the black paint for the Milestone. Clerk to check with HDC before work started.
- Cllr MacPherson commented that there is no sign to indicate 'No right turn' on the Morrisons junction with the A1123.
- Cllr MacPherson thanked the groundsmen for their work at the Church.
- Cllr Macrae commented that the canopy outside the Village Hall is looking a mess and could it be removed. Cllr Fountain advised that it is on his list to review.
- Cllr Macrae also advised of a recent incident at The Ferryboat which had left some members of the staff traumatised. No details known.
- Cllr C Norman confirmed that Cllr G Norman and she had attended the Freedom of the Town/Armed Forces Day 30th June as representatives of the Parish Council.
- Cllr Fountain asked that the street light in Tennis Court car park be repaired as not working. Neither is the solar light working. Clerk confirmed that Balfour Beatty had been advised.
- Cllr Whyte advised of ant infestation at Millfields pavilion. He asked that painting of Millfields be looked into as part of maintenance programme. He considered that it would be an appropriate time for repair to the common land opposite Savernake. Cllr Whyte also asked when Fish & Chip van would be starting to use Overcote Lane car park.
- Cllr O'Reilly advised of noise nuisance in Millfields car park in the evenings. He also reported that Messrs Burgess & Walker had cut the verges Overcote Lane. The Chairman asked that the Parish Council thanks be recorded.
- Cllr Neish reported a complaint over the number of pitches now at Sunrise Meadows.
- Cllr Holloway reported fallen branches Holywell church and also obstructed signs Back Lane, the trees need cutting back.
- The Clerk reminded members of carriageway works A1123 10TH/11TH July 2018.
- Cllr Pearce asked Clerk to check if the roadworks notice at Silvaco roundabout was now requiring renewal.

Being no further business the meeting closed at 9.16pm

Chairman

Date