

**MINUTES OF A MEETING OF HOLYWELL-CUM-NEEDINGWORTH PARISH COUNCIL HELD ON
TUESDAY 4th DECEMBER 2018 AT 7.30PM IN MILLFIELDS PAVILION**

PRESENT:

Cllr C Pearce
Cllr R Fountain
Cllr L Macrae
Cllr S Mortlock
Cllr C O'Reilly
Cllr A Whyte
Cllr M Williamson (Chairman)
Cllr S Martin
Cllr A Holloway
Cllr G Norman
Cllr C Norman
Cllr E Macpherson
Miss J Bowd (Parish Clerk)
Mrs A Jackson (Assistant to the Clerk)

IN ATTENDANCE:

There were 15 members of the public present.

117.Apologies.

To receive and accept Apologies for Absence.

Cllr J Neish-personal

118.Declarations of Interest.

To receive Declarations of Disclosable and/or Non-Disclosable Pecuniary Interests as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda item

Item 127.1 (iv) Cllr Whyte – Known to applicant

119. Minutes

To approve the minutes of 27th November 2018

Resolved: That the minutes of the Meeting held on 27th November 2018 be signed by the Chairman as being a true and correct record with the following amendment: Cllr E Macpherson was present. (Prop Cllr Macrae, 2nd Cllr Holloway) All in favour

120.Public forum

To allow any member of the public to address the council. Time Allowed 10 minutes

A resident spoke challenging the minutes of 6th November 2018 specifically item 105.1. In her opinion this had not been accurately recorded.

A second resident spoke stating that having received a reply to his freedom of information request it was clear in his opinion that the Parish Council intended to spend the bulk of the Community Infrastructure Levy (CIL) money on a new Parish Office. He went on to ask if there had been any progress yet with ideas on spending the CIL money.

121.District and County Councillor Reports

To receive verbal reports from District and County Councillors.

The Clerk read out a statement from Cllr Neish who sent his apologies.

Feedback on Meeting Lane development: There was very little from a policy perspective that would overturn NPPF. Cllr Neish did vote against the proposal to support the Parish Council stance but he was the only one.

An explanation of tilted balance has been produced showing the need to prove demonstrable harm if looking to overturn National Planning Policy Framework (NPPF) while the Local Plan is still not in place. A copy will be provided to the Clerk.

Inspectorate feedback on Churchside planning application decision has been examined at HDC.

When the Local Plan is finally approved this will give control back to HDC. The expectation is that this will be in April 2019.

122. To receive a presentation from SISCO Architecture ref planning application 18/02401/OUT.

Time agreed 10 minutes

Ms A Mottram from SISCO Architecture spoke regarding the planning application on behalf of her client.

She advised that her firm had been approached 2 years ago by the client and in 2017 took pre-planning advice from HDC. The Outline planning application has been produced based upon the advice received.

Councillors were then given the opportunity to ask questions.

The Chairman announced that due to the interest in this matter and the number of residents present he would take the Planning Applications next. He also made a statement advising residents of the current situation with HDC not having a Local Plan in place and the impact this has on development. He considered that the cumulative effect of planning applications already agreed within the Parish should be taken into account in respect of infrastructure and highways.

123.Policing

123.1 Neighbourhood Policing Team – Any Issues and Concerns

Cllr Holloway was pleased to report that the Police are now patrolling the villages.

124.Committees

To note the minutes of the following Committee:-

- (i) Planning & Finance 20th November 2018
Noted

125.Clerk's Report

To receive written report.

Meeting Dates: –

8th January 2019 – Full council.

22nd January 2019- Environment: Consultation: Planning & Finance

Items to report.

- Clerk had claimed 25 hours overtime October 2018 (HR minutes 17/10/18 19.)
- Clerk attended Cambs Acre/CCC Conference 23rd November 2018. Very informative.
227 Delegates attended.
Would be equally useful for Councillors as Clerk.
- It had been discovered that a socket set has been stolen in the recent burglary. A replacement had been ordered at a cost of £33.00 which was approved.
- Christmas Bazaar 1st December 2018. Parish Council was represented having a stall consulting with residents on their vision for the Parish.
- The hedge to the rear of the Village Hall had been reduced in height to approx. 6ft as agreed. The work was completed 23/11/18

The Chairman thanked the staff for their work in preparing for the Village Bazaar which was

well attended and provided the Parish Council with a further opportunity to consult with residents.

126.Finance and Risk.

126.1. To approve the accounts for payment as at 4th December 2018

Resolved: That the accounts for payment totalling £8696.78 be approved. (Prop Cllr Mortlock, 2nd Cllr G Norman) All in favour.

126.2 To approve the following payment made within the Clerks delegated powers:

(i) Voice recorder £21.99.

Resolved: That the payment be approved. (Prop Cllr Mortlock, 2nd Cllr G MacPherson) All in favour.

126.3. To note the budget report as at 28/11/18.

Noted

126.4 To consider quotes for annual tree work.

Resolved: That the quote from Mr B Mutter be accepted (Prop Cllr MacPherson 2nd Cllr Mortlock) All in favour.

126.5 To note the Precept for 2019/20

The Chairman stated that as the precept had been agreed at the Budget Meeting on 27th November this was just for noting. The matter was **Noted**. It was also noted that The final effect would not be clear until the tax base was known.

126.6 To approve the payment of staff salaries on 20th December 2018.

Resolved: that the salaries be paid on 20th December 2018. .All in favour.

127.Planning

127.1 To consider the following applications that have been received:

- (i) Application Ref:18/02352/FUL Erection of a dwelling following demolition of existing garage
39 Ashton Close Needingworth Cambs PE27 4UA

Resolved; That the application be objected to on the same grounds as the previous Application. (Prop Cllr Holloway 2nd Cllr Whyte) All in favour.

- (ii) Application ref:18/02242/HHFUL Proposed detached cart –lodge/store building
Fallowfield Back Lane Holywell.
Cllr Holloway advised that he would be abstaining as he is a neighbour of the applicant and known to them.

Resolved; That the application be objected to on the basis of street scene within the conservation area. It was noted that the listed wall needed to be protected. (Prop Cllr Mortlock 2nd Cllr MacPherson) 7 in favour.3 against 1 abstention

- (iii) Application ref:18/02209/FUL Roof covering, roof lights, facias and RWP to existing pergola
WM Morrison supermarket.

Resolved; That the application be approved (Prop Cllr Williamson 2nd Cllr MacPherson) All in favour.

- (iv) Application ref;18/02401/OUT Development of existing vacant plot adjacent to Lodel Farm in Needingworth for up to 30 new residential units including 12 affordable housing units. Land North of Lodel Farm Overcote Lane Needingworth.
A lengthy discussion took place.

Resolved; That the application be objected to on the basis of the cumulative effect of development already agreed within the Parish specifically Needingworth, and the likely effect on the School and the surrounding traffic. (Prop Cllr Williamson 2nd Cllr Mortlock) 11 in favour.1 Abstention

- (v) Application ref: 18/02198/HHFUL 1 Willow Green Needingworth St Ives
Double garage and gym to one side of detached house (connected via a glass porch/walkway) and then to other side of the dwelling add a garden house (probably connected via covered walkway).
Resolved; That the application be approved (Prop Cllr Holloway 2nd Cllr MacPherson) 11 in favour.1 Abstention

127.2 To note the following applications that have been approved:

- (i) Application ref: 18/01773/HHFUL 2 storey front extension
67 Ashton Close Needingworth St Ives PE27 4UA
Noted
- (ii) Application ref: 18/02073/FUL Installation of 4 additional petrol pumps, extension to Canopy and minor alterations to car park
W M Morrison Supermarket Needingworth Road St Ives PE27 4NB
Noted

127.3 To note the Huntingdonshire Local plan 2036 – Update
Noted

127.4 To note the appeal decision ref: APP/H0520/W/18/3197828: Churchside
Noted

128.Village Hall

128.1 To receive a report from the representative of the Village Hall Trust.
Cllr Fountain reported that an Extraordinary Meeting of the Trustees was to be held next Thursday when minor alteration to the Trust Deed was to be considered along with a review of membership of the management committee.

Unfortunately, Morrisons had cancelled their Christmas party booking.
A large screen to be located at one end of the Main Hall is being considered.

129. Community Engagement.

129.1 Relief in Need Charitable Trust:

- (i) To agree current Trustees.
Cllr Williamson appraised members of the background to the charity.
A meeting will be arranged for early 2019.
C Border is no longer a Councillor therefore needs to be replaced on the board of Trustees. It had previously been agreed that Cllr Macpherson would replace her and this was confirmed.
- (ii) To note the bank account balance as at 1/1/18
A statement of account was provided by the Clerk showing the current balance of £830.57 **Noted**

129.2 To consider request for a Parish Noticeboard at the Bus shelter.

Cllr MacPherson spoke as she had requested the agenda item. The removal of the board at the old hairdressers when it fell apart had left a need to provide a new board for public use.

She pointed out that not everyone uses social media. The bus shelter as a central location seems a good place.

Resolved: That the Clerk get prices and bring to the January meeting. All in favour

129.3 To approve the Membership and Terms of Reference of the newly created Governance Working Party.

This item was deferred to the January meeting as the Clerk had omitted the paperwork.

129.4 To consider request for security assistance from Needingworth Cricket Club.

Following the recent burglary the Club had written to the Parish Council to seek help with future storage of assets.

Resolved: That subject to both insurance companies being in agreement that the Cricket Club can utilise the Parish Council storage at Overcote Lane (Prop Cllr Pearce 2nd Cllr G Norman) All in favour.

129.5 To receive verbal report on the Everyman Remembered Event and Beacon Lighting.

Cllr Williamson thanked those involved in the arrangements for the event and stated that he had written to those involved to that effect.

Cllr MacPherson spoke to say that the event had gone well with good support from the village. She specifically thanked the Parish Clerk, the Groundsmen, the Church choir, Mrs H Williamson for the excellent display complied with the help of the Local History Group, the WI and Year 6 Holywell School.

Despite heavy rain the Beacon Lighting was a triumph.

130. Correspondence

To receive correspondence and agree any actions: -

- (i) To consider Temporary Traffic Regulation Order(TTRO) application Needingworth Road, St Ives

Noted

- (ii) To consider changes to bus timetables to include services to Morrisons.

The Clerk was asked to ascertain if this will be a free service.

Noted

- (iii) To consider letter about funding for Bikeability Cycle Training.

There was concern raised about the current legal situation and the Clerk was asked to find out more about the letter of request from CCC and bring to the next appropriate meeting.

- (iv) To consider application to install a disabled persons parking bay for a resident in Harris Crescent, Needingworth.

It was pointed out by the Clerk that if installed it would be for use by any resident with a blue badge.

There is no cost implication for the Parish Council.

Resolved: That the bay be approved (Prop Cllr Williamson 2nd Cllr MacPherson) All in favour.

131. Items to report

- Cllr Martin advised that Chatters Community Café are in desperate need of volunteers and that this community service is under threat of closure.
- Cllr Williamson reminded Councillors of the Christmas tree light switch on 7th December 2018 at 6pm and requested the full support of the Council.
He also brought the Keep Britain Tidy Advice Sheet on dog fouling to members' attention as it offers guidance on this issue.
- Cllr Holloway spoke about the newly formed Holywell Security Group.
- Cllr O'Reilly asked when the results of CIL questionnaires would be available.
Cllr O'Reilly also questioned why the Parish Council still did not have a Facebook page.

There being no further business the meeting closed at 9.00pm

Chairman

Date