MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 15th MARCH 2016 AT 8.15 PM AT MILLFIELDS, MILL WAY NEEDINGWORTH.

PRESENT:

Cllr J Neish (chairman)
Cllr C Pearce
Cllr E MacPherson
Cllr I Neve
Cllr A Holloway
Cllr M Williamson
Miss J Bowd (Parish Clerk)
In attendance: None

36. To Receive Apologies for Absence.
None.

37. To approve the minutes of the meeting held on 17th November 2015.
Resolved: That the minutes be signed as a true and correct record.
All in favour (Prop Cllr MacPherson, 2nd Cllr Williamson)

38. To approve the purchase of Queen's 90th birthday commemorative coins for Holywell CE School children.
Clerk provided members with details of the commemorative coin along with prices. She confirmed that having checked with the school there are currently 204 pupils. The school are not purchasing anything to mark the event for the pupils due to budget constraints.
Cllr Neve did not consider that the cost was appropriate.
Resolved: That 204 coins be purchased for children attending Holywell School.
Clerk to contact school to see if they can cover 50% of the cost.
3 in favour, 3 against. Chairman used casting vote in favour of resolution.

39. To approve Direct Debit for payment of Company Barclaycard.
Barclaycard charge card held by Clerk for transactions which require payment at point of purchase. Timescale between receiving invoice and having to pay cheque is 3 days and is causing administration issues. At the time the card was issued it was expected that payment would be by direct debit and therefore was included on the list of direct debits provided to the January full council meeting for approval.
Resolved: That direct debit mandate be approved for Company Barclaycard
All in favour (Prop Cllr Pearce, 2nd Cllr Williamson)

40. To consider update on street lighting energy invoice.
Clerk reminded members that the invoice of £3367-62 was queried at February full council although the cheque was signed and approved for payment. Clerk has subsequently spoken with CCC over this matter. She is advised that historically the Parish Council have only been charged for 30 street lights, however Balfour Beatty have now carried out a full audit and this bill reflect s the 104 Parish Council street lights energy use.
This invoice is 300% more than budget for both 2015/15 and 2015/16. Having spoken with CCC they will accept stage payments but will not reduce the amount due.
Resolved: That the payment be made in full. Clerk to vire funds if required.

All in favour (Prop Cllr Pearce, 2nd Cllr Williamson)

41. To consider land Silver Lane, Needingworth

Members were reminded by the Clerk that the parcel of land at the top of Silver Lane was subject to HDC investigation following resident complaint about vehicles parked upon it. HDC have now looked into the matter and it appears the land is 'orphaned' although this needs checking with land registry. If found to be the case Council need to decide if they have an interest in registering the title deed. Cllr Williamson considered that the Council need to be equitable to all residents and therefore the title deed should be checked.

Clerk confirmed that the cost at Land registry will be £24.95.

Resolved: That the clerk check the title deed at land registry and bring findings back to full council.

All in favour (Prop Cllr Williamson, 2nd Cllr Holloway)

Being no further business the meeting closed at 8.40pm

Chairman Date