MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 21st JUNE 2016 AT 8.15 PM AT MILLFIELDS, MILL WAY NEEDINGWORTH.

PRESENT:

Cllr J Neish (chairman)
Cllr E MacPherson
Cllr I Neve
Cllr M Williamson
Cllr C Pearce
Cllr R Fountain
Miss J Bowd (Parish Clerk)
In attendance: None

5.To Receive Apologies for Absence.
Cllr A Holloway (personal), Cllr C Border (personal)

6.To approve the minutes of the meeting held on 17th May 2016
Cllr Williamson asked that he be removed as seconder for item 3(i) as he was not present at the meeting.
Resolved: That with the above amendment the minutes be signed as a true and correct record.
All in favour (Prop Cllr MacPherson, 2nd Cllr Williamson)

7.To consider the following planning applications received:

(i) 15/01853/HHFUL: Amended plans with lowered ridgeline, re-configured room layouts and reduction in bulk.
25 Church Street Needingworth
Clerk confirmed that this was a further amendment to the original plans.
Cllr Neish expressed concerns that for what will be a 4 bedroom property there is little provision for car parking.
It was also noted that there are now parking restrictions along Church Street outside of this property.
Resolved: that the plans be approved but with comment over the parking provision. (Prop Cllr Williamson, 2nd Cllr Neve) 5 in favour 1 Against

8. To note correspondence regarding proposed development at Tesco's Manchester Arms, St Ives
Clerk confirmed that as yet the date for DMP was not known.
Noted.

9. To consider the purchase of new chairs for use at Millfields.
Clerk advised that she had been approached regarding the need to purchase new chairs for use at Council meetings. The original set is now reduced to 9 which means when full Council meet potentially 4 Councillors, 2 staff are required to use the plastic chairs which are extremely uncomfortable if used for long periods of time.
It was suggested that a grant may be applied for.
Resolved: That the Clerk obtain quotes for new chairs. All in favour

10. To approve repairs to air conditioning unit Kioto tractor and appoint contractor.
    Clerk confirmed that in 2014 the committee had agreed that repairs to value of £500 could be carried out. Since then it has not been possible to find a contractor or supplier for the air conditioning unit. Scambler's have now provided a quote and an engineer who can fit the part. Total is £1036.
    It was noted the Council have a duty of care towards staff.
    Resolved: That the quote be accepted and the work carried out. (Prop Cllr Neve, 2nd Cllr Neish) All in favour

11. To consider quote for changes to water meter Overcote Lane
    Clerk was asked by the Village Hall Trustees to investigate the cost of separate billing for the water as they did not wish to take over the meter reading and billing to the bowls club which has historically been done by the Parish Council prior to the new lease agreement whereby the Village Hall trustees are responsible for utility bills.
    Quote from Cambridge water discussed.
    Resolved: Water rate bill for Overcote Lane to be changed into the name of Village Hall Trust. Quote for separate meters not approved due to cost. 4 in favour, 2 abstentions.

12. To consider replacement of office lap top computer.
    A month ago the office lap top which is used by the Assistant to the Clerk stopped sending/receiving emails. The fault has now repaired but the Clerk was advised that the life expectancy for a lap top is 5 years so the likelihood of further problems is high as this machine is now at that age. Cost indication supplied. 2 other IT Companies have been approached but as yet quotes not received.
    Resolved: That the lap top be replaced. All in favour

Being no further business the meeting closed at 8.35 pm

Chairman Date