MINUTES OF PLANNING AND FINANCE/AUDIT COMMITTEE HELD ON TUESDAY 19th JULY 2016 AT 8.45 PM AT MILLFIELDS, MILL WAY NEEDINGWORTH.

PRESENT:

Cllr C Pearce (chairman)
Cllr E MacPherson
Cllr I Neve
Cllr A Holloway
Cllr R Fountain
Miss J Bowd (Parish Clerk)
In attendance:
Cllr M Williamson
Cllr S Mortlock
Cllr C Border
Cllr A Whyte

13. To Receive Apologies for Absence.
    Cllr J Neish
14. To approve the minutes of the meeting held on 21st June 2016.
    Resolved: That the minutes be signed as a true and correct record.
    All in favour (Prop Cllr MacPherson, 2nd Cllr Neve)

15. To approve the accounts for payment as at 19th July 2016
    Resolved: That the accounts for payment totalling £ 7661.75 be approved
    All in favour (Prop Cllr Holloway, 2nd Cllr Williamson)

16. To consider quotes for annual tree maintenance work and award the contract.
    Clerk confirmed that she had approached 3 companies only 2 had responded and the quotes were provided to members. Cllr Pearce asked if either contractor had carried out works for the Council before. Clerk confirmed that Cambridge Trees Ltd had done the work previously.
    Resolved: That the quote from Cambridge Trees ltd be accepted.
    All in favour (Prop Cllr MacPherson, 2nd Cllr Holloway)

17. Insurance
    (i) To note insurance renewal premium 1st September 2016.
        Noted
    (ii) To note the summary of cover including index linked increases.
        Noted
    (iii) To note email regarding fleet policy.
        Noted
18. To consider roundabout improvements as proposed by St Ives Town team.
    Cllr Williamson liked the representation of St Ives agricultural past.
    Cllr Fountain felt it was a waste of public money and that the resource should be better used.
    Cllr Holloway was concerned about it being a distraction.
    Resolved: That the project is not supported (Prop Cllr Fountain, 2nd Cllr Holloway) 5 in favour 4 against.
19. To consider a review of lighting in Parish Office under Health & Safety regulations.
    Clerk asked it be noted that this had been brought up by a Councillor not herself.

As the village hall is due to have lighting refurbished Clerk asked if the office could be done at the same time.

Resolved: That Cllr Fountain approach the village hall contractor and seek a price and agreement form the contractor. All in favour.

20. To review the layout for football pitches 2016/17 season.

The layout of the pitches was considered acceptable. However the email with the plan stating there will be 2 additional teams this season was a concern as parking on the road last season was an issue. Clerk confirmed that she had received confirmation that all matches will be played on the Saturday 2016/17. Cllr Fountain asked if some matches could be played at Overcote Lane. Cllr Whyte said he had received complaints over last weekend with the training at Overcote lane due to the bad language being used.

It was a further concern of training was also to be on a Saturday.

It was made clear that the use of the facility was not to be discouraged.

Resolved: That the pitch layout be approved subject to there being no parking on the roadside and the school being used for the additional parking. Council reserve the right to withdraw use of the pitches if this condition is not adhered to. (Prop Cllr Holloway, 2nd Cllr MacPherson) All in favour.

21. Workplace Pension

(i) To approve purchase of Brightpay licence.

Clerk explained the need for the software to help with ongoing pension legislation.

Software calculates amounts and triggers letters as and when required.

Free trial period is available.

Resolved: That the licence be brought at a cost of £89.00 per annum. (Prop Cllr MacPherson, 2nd Cllr Whyte) All in favour.

(ii) To approve payment to pension provider to be made by BACS.

Clerk confirmed that she has been advised by Enrol my Staff that no payment is yet due.

Resolved: that BACS be used for this purpose and the Clerk advise Council of any amounts paid. (Prop Cllr MacPherson, 2nd Cllr Whyte) All in favour.

Being no further business the meeting closed at 9.38pm

Chairman Date